

**Central Connecticut State University**  
UNIVERSITY SENATE ACTION

**Senate Motion Number FS 19.20.024B**

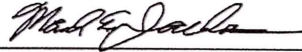
TO: President Zulma Toro

FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with: **Graduate Studies Committee Report, Spring 2020**, is presented to you for your consideration.
2. This motion was adopted by the University Senate on **05/04/2020**.
3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.
4. Under the By-Laws of the University Senate, Section 3.7, the following schedule of action is to be observed.
  - a) By **05/11/2020**, Senate action reported to the President of the University. (Within five school days of the session in which they are adopted).
  - b) By **05/26/2020**, the President of the University to return the motion to the President of the Senate. (Within ten school days of its receipt).

**05/11/2020**

Date



Mark Jackson, President, University Senate

ENDORSEMENT:

TO: President of the University Senate

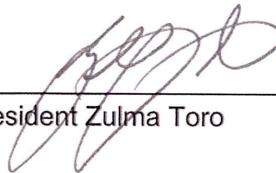
FROM: President Zulma Toro

1. Motion Approved : \_\_\_\_\_ ✓
2. Motion Disapproved: \_\_\_\_\_ (Explanatory statement must be appended).
3. Action "is deferred": \_\_\_\_\_
4. Resolution Noted: \_\_\_\_\_
5. Other: \_\_\_\_\_

Date

8/11/2020

President Zulma Toro



## Graduate Studies Policy Changes, Spring 2020

### I. Proposals for Changes in General Policies in the School of Graduate Studies

1. AccelerateCentral: A program to allow programs to create an accelerated timeline and curriculum for a combined bachelor's and master's degree.

*Approved by Faculty Senate February 10, 2020*

### 2. School of Graduate Studies Academic Probation/Academic Dismissal Policies

<http://ccsu.smartcatalogiq.com/current/Undergraduate-Graduate-Catalog/Graduate-Academic-Policies-and-Requirements/Grades-and-Grading-Policies/Academic-Probation-Academic-Dismissal-Policies>

*Passed unanimously by the Graduate Studies Committee February 27, 2020*

A change in the University policy for academic probation and dismissal has been proposed. The 12-word deletion in the current policy is shown below:

Students who drop below a 3.00 average will receive a letter from the dean of the School of Graduate Studies, informing them that they are no longer in good academic standing and that they have been placed on academic probation or dismissed from their programs.

In addition to grade-point requirements for good academic standing, students should note that no more than two grades of C+ or C (i.e. two C's, or two C+'s, or one C and one C+) are permitted for courses included on the planned program of graduate study leading to a doctoral or master's degree or sixth-year certificate. Students who achieve grades low enough so that, ~~in the judgment of the dean of the School of Graduate Studies,~~ they will not be able to attain the 3.00 GPA required for graduation, will be dismissed from the graduate program.

Students who are dismissed from graduate study may request re-enrollment upon attainment of a 3.00 grade point average on the Central Connecticut State University graduate record. Forms for requesting file re-enrollment are available in the Graduate Admissions Office and the Office of the School of Graduate Studies and at [www.ccsu.edu/grad](http://www.ccsu.edu/grad). Along with submitting the re-enrollment form to Graduate Admissions, the student must submit to the department offering the program any additional materials that are required by the department for its review of the file. A department may also consider prior performance in the program when reviewing for re-enrollment file of a student who has been formally dismissed by the School of Graduate Studies.

### 3. Proposed Modification of the Conditional Acceptance Policy

<http://ccsu.smartcatalogiq.com/current/Undergraduate-Graduate-Catalog/Graduate-Academic-Policies-and-Requirements/Admission-Policies-for-Acceptance-to-Graduate-Programs/Conditional-Acceptance-Policy>

To align University policy with the modification proposed to the Post-Bac Teacher Certification Programs (Item I, below), the current Conditional Acceptance Policy also needs to be modified as shown below

*Passed unanimously by the Grad Studies Committee April 23, 2020*

## Conditional Acceptance Policy

An applicant for a ~~Master Program~~ graduate program who does not meet undergraduate or graduate GPA standards for regular admission but has an undergraduate GPA of at least 2.40 (some programs require a minimum 2.70) may be considered for conditional admission when the department of application has agreed in advance to make this option available to prospective students. The conditional admission program is an arrangement that allows students to demonstrate the ability to perform successfully in a graduate degree program.

~~The conditional admission plan is available only in a limited number of fields by departmental agreement and does not apply to teacher certificate areas. Students admitted conditionally, where appropriate, are notified of pre-admission requirements. A student who has been conditionally accepted into a graduate program will be given only one opportunity to fulfill all conditions.~~

Conditional admission is available only in a limited number of fields by department agreement. Students admitted conditionally will be notified of the conditions, and will be given an opportunity to fulfill all conditions.

If conditions are not met, the student will receive a letter of dismissal from the Dean, School of Graduate Studies. A second attempt may be granted by the department and the Dean of the School of Graduate Studies in exceptional circumstances; however, no student will be granted more than two opportunities to fulfill any conditions.

## II. Proposals for Changes in Individual Graduate Programs

### Item A: Proposed Admission Policy for the New OCP in Additive Manufacturing Engineering

The Engineering Department has received approval for a new Official Certificate Program. The admission requirements are a modified version of those for the existing MS in Mechanical Engineering Program.

*Passed unanimously by Grad Studies Committee January 30, 2020*

### **Admission Requirements: ~~Occupational~~ Official Certificate Program in Additive Manufacturing Engineering**

Applicants meeting the Graduate School admissions standards will be considered for acceptance to the ~~Occupational~~ Official Certificate Program in Additive Manufacturing Engineering provided they meet the additional acceptance criteria in Section I and II A & B.

I) All applicants must ~~have~~ hold a bachelor's degree from a regionally accredited institution of higher education, with a minimum undergraduate GPA of 3.00 on a 4 point scale (where A is 4.00), or its equivalent. Applicants with a cumulative undergraduate GPA of 2.70 – 2.99 may be considered for conditional admission.

II) Undergraduate degree:

A) Applicants must hold a four-year Bachelor of Science degree with a major in Mechanical Engineering from an A BET accredited program; or

**B)** Applicants that hold a four-year Bachelor of Science degree in a different Engineering specialty must complete the necessary pre-requisite foundation courses, or their equivalents as specified by the Engineering department after credentials are assessed. Applicants needing three or fewer foundational courses will be considered for conditional admission. All necessary foundation courses would be specified by the department after credentials are assessed.

Foundation course subjects include: Mathematics, Chemistry, Physics, Engineering Materials, and Mechanical Engineering core courses.

Application to the Certificate in Additive Manufacturing Engineering includes online submission of the application, official transcripts, and an application fee; see <http://www.ccsu.edu/grad/admission/>. Although not required, applicants may choose to submit a resume with the application. Instructions for uploading the resume will be found in the online application.

Applications must be submitted by the fall and spring general deadlines.

#### Item B: Proposed Admission Policy for the New OCP in Advanced Manufacturing Engineering

Engineering Department's proposed admission requirements for a second new Official Certificate Program.

*Passed unanimously by the Grad Studies Committee January 30, 2020*

#### **Admission Requirements: ~~Occupational~~ Official Certificate Program in Advanced Manufacturing Engineering**

Applicants meeting the Graduate School admissions standards will be considered for acceptance to the ~~Occupational~~ Official Certificate Program in Additive Manufacturing Engineering provided they meet the additional acceptance criteria in Section I and II A & B.

**I)** All applicants must **have** hold a bachelor's degree from a regionally accredited institution of higher education, with a minimum undergraduate GPA of 3.00 on a 4 point scale (where A is 4.00), or its equivalent. Applicants with a cumulative undergraduate GPA of 2.70 – 2.99 may be considered for conditional admission.

**II)** Undergraduate degree:

**A)** Applicants must hold a four-year Bachelor of Science degree with a major in Mechanical Engineering from an A BET accredited program; or

**B)** Applicants that hold a four-year Bachelor of Science degree in a different Engineering specialty must complete the necessary pre-requisite foundation courses, or their equivalents as specified by the Engineering department after credentials are assessed. Applicants needing three or fewer foundational courses will be considered for conditional admission. All necessary foundation courses would be specified by the department after credentials are assessed.

Foundation course subjects include Mathematics, Chemistry, Physics, Engineering Materials, and Mechanical Engineering core courses.

Application to the Certificate in Advanced Manufacturing Engineering includes online submission of the application, official transcripts, and an application fee; see <http://www.ccsu.edu/grad/admission/>. Although

not required, applicants may choose to submit a resume with the application. Instructions for uploading the resume will be found in the online application.

### Item C: Proposed Revision in the Admission Policy for the OCP in Gerontology

The requirement for additional admission materials will be eliminated. The relevant section from the current online catalog is shown below.

*Passed unanimously by the Grad Studies Committee January 30, 2020*

#### **Admission Requirements**

Applicants must hold a bachelor's degree from a regionally accredited institution of higher education. Applicants must also have a minimum undergraduate GPA of 3.00 on a 4.00 point scale (where A is 4.00), or its equivalent. Applicants with a GPA between 2.40 – 2.99 who demonstrate potential and whose coursework and/or experiences relate to gerontology can be considered for conditional admission.

The admissions application, application fee, and official transcripts from each college and university attended (except Central Connecticut State University) must be submitted to the Graduate Recruitment and Admissions Office.

**(Delete the following section)**

#### **Additional Materials Required**

~~In addition to the regular admission requirements, an applicant for the graduate certificate in gerontology must submit a resume or CV and an essay that addresses his/her past experiences, career goals, and reason for pursuing graduate training in gerontology. Instructions for uploading the resume and essay will be found within the online graduate application.~~

### Item D: Proposed Admission Policy for New OCP in Bilingual Education

Admission Policy for newly approved OCP.

*Passed unanimously by the Grad Studies Committee January 30, 2020*

Request: We are requesting input, guidance, and approval for a program pre-requisite and for regular admissions policy on this new 18-credit Official Certificate Program (grad-level) in Bilingual Education.

Dept Vote: The program, including these policy elements, was passed by the English Department at a meeting on April 26, 2018. It has been in process of pre-approval in the form of the Concept Paper with the B O Rand was approved earlier this semester to move forward in our campus curriculum and policy processes.

Rationale: This is a new program. It is designed to provide the courses required by the State Department of Education of cross-endorsement in Bilingual Education on an existing K12 Teacher Certification. We will require the standard 2.7 overall GPA for admission, with no other special admissions requirements, aside from a pre-requisite of LIN G 200, 4 00,500, or equivalent. This introductory linguistic analysis course is a pre-requisite for three of the six required courses in the OCP.

Catalog Wording:

### **Admission Requirements**

The application for admission to the Official Certificate Program in Bilingual Education requires:

- Completion of a bachelor's degree from a regionally accredited institution of higher education.
- A minimum cumulative undergraduate GPA of 2.70 on a 4.00 scale (where A is 4.00), or its equivalent, and good standing (3.00 GPA) in all post-baccalaureate course work.

**Program Pre-Requisite:** Students must have a grade of C or higher in an undergraduate or graduate level course in linguistic analysis (equivalent to LING 200, 400, or 500). This is a pre-requisite for several required courses in the program.

As part of the application and admission process, the applicant must request that official undergraduate and graduate transcripts be submitted from every institution attended except Central Connecticut State University. The admission application and official transcripts must be submitted to the Graduate Recruitment and Admissions Office; see <http://www.ccsu.edu/grad/admission/>.

Date new policy will go into effect: In spring 2020 for applications for admission in Fall 2020, pending final approval of the program by the University Senate and the B O R

### Item E: Proposed Revision of the Admission Policy for the MS in Accounting

The Department of Accounting wants "To streamline the admission wording, clarifying the two options available for candidates holding a bachelors degree other than in accounting from a regionally accredited institution. GMAT/GRE score wording (is) eliminated since students usually opt and gain full admittance into the program after satisfying an alternative conditional admission requirement - e.g., GPA of 3:00 or greater in the first six (6) credits in the program."

*Passed unanimously by Grad Studies Committee February 27, 2020*

### Difference between old and new "Admission Requirements

GMAT / GRE requirement and formulas were removed – 100% of students admitted in the program, where a GMAT / GRE was requested as part of a conditional admittance, opted to satisfy an equivalent alternative conditional admittance – e.g., GPA of 3.0 or better in the first two courses in the program.

No admission distinction exists in the new language pertaining to AACSB accreditation from incoming school, only that the undergraduate degree must be from a regionally accredited university or equivalent (e.g., foreign degree translation).

New proposed wording is clearer than the old wording for differentiating students holding a bachelor's degree in accounting from applicants with bachelor's degrees other than in accounting. For the latter, the two options to gain access to the MSA have been clarified as well – see Option One, and Option Two in the new language.

Current Catalog Description

Proposed Catalog Description

**Program Rationale**

**Program Rationale**

The Master of Science in Accounting (MSA) will provide students with in-depth, working knowledge of advanced accounting issues and emerging technologies that are most relevant in today's business environment. Graduates will be equipped to succeed in a wide range of professional accounting careers in public accounting, industry, and government in today's highly competitive, global, and regulated environment. In addition, this program will prepare students to meet the educational requirements of most states for CPA licensure.

### **MSA Admission Requirements**

Applicants must hold a bachelor's degree from a regionally accredited institution of higher education (or the international equivalent) with an overall undergraduate GPA of at least 3.00 or higher and a minimum GPA of 3.00 in any post-baccalaureate coursework. Applicants with a GPA of 2.70 to 2.99 may be considered for conditional admission depending on GMAT scores as specified.

### **Pre-Requisite Foundational Course Requirements**

An undergraduate degree in accounting is not required for admission to the MSA, however applicants with a bachelor's degree other than in Accounting must complete pre-requisite foundational CCSU courses or their equivalents:

- Introductory Financial Accounting (AC 211)
- Introductory Managerial Accounting (AC 212)
- Intermediate Financial Accounting I (AC 300)
- Intermediate Financial Accounting II (AC 312)
- Intermediate Financial Accounting III (AC 313) or Advanced Financial Accounting
- Cost Accounting (AC 301)
- U.S. Federal Income Taxation (AC 302)
- Accounting Information Systems (AC 340)
- Auditing (AC 445)

It is advised to apply early for admission to this program. Decisions regarding applicants with equivalent coursework taken at CCSU will be made as if the applicant holds a CCSU BS in Accounting; others will be considered on a case-by-case basis.

### **GMAT Requirements**

The Master of Science in Accounting (MSA), will provide students with in-depth working knowledge of advanced accounting issues and emerging technologies that are most relevant in the current business environment. Graduates will be equipped to succeed in a wide range of professional accounting careers in public accounting, industry, and government in today's highly competitive, global, and regulated environment. In addition, this program will prepare students to meet the educational requirements of most or all states for CPA licensure.

### **MSA Admission Requirements**

An undergraduate degree in accounting is not required for admission to the MSA.

**Applicants with a bachelor's degree in accounting** must hold a bachelor's degree from a regionally accredited institution of higher education (or the international equivalent). Applicants with an overall undergraduate GPA of 3.00 or higher and a GPA of 3.00 or higher in any post-baccalaureate coursework, may apply for full-time enrollment status (up to 3 or 4 courses per semester) or part-time (1 or 2 courses per semester). Applicants with an overall undergraduate GPA of 2.70 to 2.99 may be considered for conditional (part-time) admission. Conditionally admitted students may request full-time status after successful completion of six (6) credits into the program with a GPA of 3.00 or higher.

**Applicants with a bachelor's degree other than in accounting** must hold a degree from a regionally accredited institution of higher education (or the international equivalent). This group of applicants have the following two options prior to beginning class in the MSA:

Note: Successful completion of either Option One or Option Two is required before moving on to the MSA.

**Option One** - Completion of the online CCSU Official Certificate Program in Accounting (OCPA). For information about the OCPA, including admission requirements and how to apply, please visit the following links:

Applicants with Bachelor of Science in Accounting from AACSB accredited institutions of higher learning:

- Applicants with GPA of 3.00 or higher will have the GMAT score waived
- Applicants with GPA of 2.70 to 2.99 are required to provide scores for the GMAT taken within the prior five (5) years. Those with a formula score of 1100 (see Admission Formula below) will be considered for full time admission; those with a formula score of less than 1100 but greater than 1040 will be considered for conditional admission (see Conditional Admission below).

Applicants with bachelor's degrees in Accounting from regionally accredited institutions of higher learning that are not AACSB accredited:

- Applicants are required to provide scores for the GMAT taken within the prior five (5) years. Those with a formula score of 1100 (see Admission Formula below) will be considered for full time admission; those with a formula score of less than 1100 but greater than 1040 will be considered for conditional admission (see Conditional Admission below).

Applicants with bachelor's degrees in Accounting and significant work experience, advanced credentials, or have passed all four parts of the CPA exam, etc.:

- GMAT waived for those with significant work experience in the profession/practice of accounting
- GMAT waived for those who have passed all parts of the CPA or state Bar Exam
- GMAT waived for applicants holding a professional license, i.e. CPA, CMA, CFA, JD, Master's or Doctoral degree

*GMAT waiver may be considered on a case-by-case basis.*

**Admission Formula**

The School generally admits graduate students to the MS in Accounting program who meet the minimum criteria of a formula score of 1100. The formula score is the result of multiplying an applicant's grade point average (GPA) by 200 and adding the product to his or her GMAT score. In

[www.ccsu.edu/program/OCPAccounting](http://www.ccsu.edu/program/OCPAccounting)  
[www.ccsu.edu/apply/](http://www.ccsu.edu/apply/)

**Option Two** - Completion of pre-requisite foundational CCSU courses or the equivalent:

- Introduction to Financial Accounting (AC 211)
- Introduction to Managerial Accounting (AC 212)
- Intermediate Financial Accounting I (AC 300)
- Intermediate Financial Accounting II (AC 312)
- Intermediate Financial Accounting III (AC 313) or Advanced Financial Accounting (AC 407)
- Cost Accounting (AC 301)
- U.S. Federal Income Taxation (AC 302)
- Accounting Information Systems (AC 340)
- Auditing (AC 445)

GPA admission requirements for Option Two are 2.70 or higher; however, a GPA of 3.00 or higher is required in the pre-requisite foundational CCSU coursework (or the equivalent) prior to moving on with coursework in the MSA program.

**To All Applicants**

It is highly recommended to apply early for admission to these programs. Decisions regarding applicants with equivalent coursework taken at a Connecticut State University will be made as if the applicant holds a CCSU BS in accounting; others will be considered on a case-by-case basis.

**Items to submit to the Graduate Recruitment and Admissions Office:**

- Online graduate application
- Application fee
- Official transcripts from each institution attended (except CCSU)
- Current resume
- Proof of professional license/designation (e.g., CPA, CMA, CIA, CISA, CFE, CFA) or advanced degree (e.g., JD, Masters or Doctoral) or state CPA or Bar exam scores, if applicable.

Instructions for uploading a resume and proof of licenses/designations or exam scores (if applicable)



<p>most cases, this requires an undergraduate GPA of at least 3.0 accompanied by a GMAT score of at least 500. A comparable score for the GRE exam taken within the prior five (5) years may be substituted for the GMAT.</p> <p>Items to submit to the Graduate Recruitment and Admissions Office:</p> <ul style="list-style-type: none"> <li>• Online Graduate Application</li> <li>• Application fee of \$50</li> <li>• Official transcripts from each institution attended (except CCSU)</li> <li>• GMAT or GRE scores (if required)</li> <li>• Current Resume</li> <li>• Proof of CPA, CMA, CFA professional licenses; state CPA or Bar Exam scores (if applicable)</li> </ul> <p>Instructions for uploading a resume and proof of licenses or exam scores will be found within the online graduate application.</p> <p><b>International Students</b></p> <p>In addition to the above, international applicants must meet University standards for international admission including submission of:</p> <ul style="list-style-type: none"> <li>• TOEFL or IELTS scores</li> <li>• Course-by-Course evaluation of foreign credentials from a NACES member evaluation service</li> <li>• Original translations of foreign academic records</li> </ul> <p><b>Conditional Admission</b></p> <p>If conditionally admitted, students may take a maximum of six (6) credits in the MSA program and must maintain a minimum GPA in the program of 3.00. Based on review after six (6) credits in the MSA program, the student will be fully admitted to the program.</p>	<p>can be found in the online graduate application at the following link:  <a href="http://www.ccsu.edu/accounting/msa/">www.ccsu.edu/accounting/msa/</a>  <a href="http://www.ccsu.edu/apply/">www.ccsu.edu/apply/</a></p> <p><b>International Students</b></p> <p>In addition to the above, international applicants must meet University standards for international admission including submission of:</p> <ul style="list-style-type: none"> <li>• TOEFL or IELTS scores</li> <li>• Course-by-course evaluation of foreign credentials from a NACES member evaluation service</li> <li>• Original translations of foreign academic records</li> </ul> <p><b>Conditional Admission</b></p> <p>If conditionally admitted, students may take a maximum of six (6) credits in the MSA program and must receive a grade of B or higher in both courses to be fully admitted to the program.</p>
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Item F: Proposed Admission Policy for the New OCP in Advanced Detective Certificate

Proposed admission policy for a newly approved Official Certificate Program, an Advanced Detective Certificate, offered by the Department of Criminology and Criminal Justice.

*Passed unanimously by the Grad Studies Committee February 27, 2020*

## **Admission Policy**

Applicants to the Advanced Detective Certificate Program must have a BA/BS from an accredited university and the Basic Detective Certification completed. In lieu of Basic Detective Certification, applicants or current graduate students who can demonstrate relevance of the curriculum to their career/ profession may be considered for acceptance. Interested applicants should contact the Program Coordinator. Priority will be given to applicants who have completed the Basic Detective Certification. Upon successful completion of the Advanced Detective Certificate Program, students can apply for admission into the Master's Degree in Criminal Justice.

Applicants to the Advanced Detective Certificate Program must hold a bachelor's degree from a regionally accredited institution of higher learning. In addition to the standard University graduate admission requirements, the department requires:

1. A minimum grade point average (GPA) of 3.00 on a 4.00 scale. Applicants may also be considered conditionally with a **2.50** to 2.99 GPA.
2. Completion of the Basic Detective Certification. In lieu of Basic Detective Certification, applicants or current graduate students who can demonstrate relevance of the curriculum to their career/ profession may be considered for acceptance. Interested applicants should contact the Program Coordinator. Priority will be given to applicants who have completed the Basic Detective Certification.

Upon successful completion of the Advanced Detective Certificate Program, students can apply for admission into the Master's Degree in Criminal Justice Program. Applicants who want to matriculate in both the MS in Criminal Justice and this OCP should apply to the MS, then add the OCP for dual enrollment.

### Item G: Proposed Admission Policy for the New Accelerated BA/MS Program in Criminology and Criminal Justice

The Department of Criminology and Criminal Justice will offer a combined BA and MS Program that allows students to complete both degrees in five years. The fourth (undergrad senior) year will combine undergrad and graduate courses. Undergraduates must apply for admission into the combined program.

*Passed unanimously by the Grad Studies Committee February 27, 2020*

## **Admission Policy**

Eligible students can apply for admission to the Five Year Accelerated B.A./M.S. in the Spring of their junior year of study. Selected students will be able to complete a B.A. in Criminology and a M.S. in Criminal Justice in 5 years. For accepted students, two graduate courses will double-count as two 300-level undergraduate CRM courses. Students typically apply in the Spring of their junior year of study and must meet the requirements specified below:

- a) Completed 84 earned credit hours by the end of the Fall semester of their junior year. At least 30 credits must have been earned at CCSU
- b) Completed CRM 322 (research methods) and a statistics course with at least a B-
- c) Have at least a 3.30 cumulative grade point average
- d) Have at least a 3.00 grade point average in Criminology courses

How to apply: Apply online [www.ccsu.edu/apply](http://www.ccsu.edu/apply). Students will submit a resume, essay, and one recommendation letter from a CCSU Criminology professor. The application deadline is ~~February 10th~~.

March 1. Instructions for uploading the essay and resume will be found within the online graduate application.

Note: After acceptance, students must maintain a 3.00 cumulative grade point average.

**Requirement Note:**

Students can see the undergraduate program page of the Criminology website for more information about the Five-year Accelerated program at: <https://www.ccsu.edu/criminology/undergrad.html>

Item H: Proposed Revision of the Admission Policy for the MA in Modern Languages Program

*Passed unanimously by the Grad Studies Committee April 23, 2020*

<http://ccsu.smartcatalogiq.com/en/current/Undergraduate-Graduate-Catalog/Masters-Degree-Programs/Modern-Language-M-A>

Rationale: The Modern Language Department offers an MA in Modern Language degree with specializations in Italian, Spanish, Italian or Spanish for Certified Teachers, and an Inter-University Master's in Spanish Language and Hispanic Cultures in conjunction with the University of Salamanca (Spain). Since 2017, our department also offers a fully implemented online MA in Spanish. Of all of these specializations, only the Inter-University Master's in Spanish Language and Hispanic Cultures has summer admission. We are requesting that all of our specializations (Italian, Spanish, Italian or Spanish for Certified Teachers, Online MA in Spanish, and the Inter-University Master's in Spanish Language and Hispanic Cultures) have fall, spring, and summer admission.

For the past few years, our department has experienced a considerable increase in graduate enrollment. In order to allow this significantly higher number of students to graduate in a timely fashion, we are not only scheduling several graduate courses during the regular semesters but have also been offering graduate courses during the summer. Given that graduate students being accepted into the MA program in the spring semester are currently considered fully matriculated for the fall - with the only exception of those accepted into the Inter-University MA degree-, we are requesting a change in the Admission Policy so that they can be admitted for summer as well, thus allowing them to take full advantage of our summer offerings and other benefits such as scholarships available for matriculated students.

**Admissions Requirements:**

Applicants must hold a bachelor's degree from a regionally accredited institution of higher education. Applicants must also have a minimum undergraduate GPA of 2.70 on a 4.00 point scale (where A is 4.00), or its equivalent, and good standing (3.00 GPA) in all post-baccalaureate course work.

Applicants for this degree program should have a baccalaureate degree with a minimum of 24 credits in preparation in each language in which graduate work will be undertaken. Only Italian or Spanish may be chosen as the language of specialization. With approval of the advisor, candidates with sufficient backgrounds in a second language may be permitted to include up to two appropriate graduate courses in this language in their programs.

Application deadlines are as follows: June 1 for fall semester, November 1 for Spring semester, and March 1 for summer term.

The department's Graduate Studies Committee reserves the right to assess a candidate's oral and writing proficiency through an oral interview or written sample.

### Item I: Proposed Modification of the Admission Policy for the Doctorate of Nurse Anesthesia Practice Program

The Department of Biology proposes a change in the CCSU application deadline for the Advanced Specialization track in the DNAP Program. The entirety of the Admission Requirements for both tracks is shown below; the addition of an application deadline is added in red/bold/underline.

<http://ccsu.smartcatalogiq.com/current/Undergraduate-Graduate-Catalog/Doctoral-Programs/Doctorate-of-Nurse-Anesthesia-Practice-DNAP>

*Passed unanimously by the Grad Studies Committee April 23, 2020*

#### **Admission requirements to DNAP: Entry-level Specialization Program**

All Applicants must demonstrate:

1. Bachelor's degree from a regionally accredited institution of higher education and satisfy both the University's and the affiliated hospital school of nurse anesthesia's criteria for acceptance. The BSN from an NLN or AACN accredited baccalaureate program in nursing or another appropriate baccalaureate degree (biology, chemistry, etc.) from a regionally accredited institution of higher education must be completed at the time of application.
2. Cumulative GPA 3.00 or higher on a 4.00 scale (A is 4.00).
3. Completed a year in chemistry (this must include inorganic *and* organic chemistry or biochemistry), a year in anatomy and physiology, and one course in microbiology. *Please note* one course in chemistry and one course in anatomy and physiology must be less than 10 years old.
4. Current unencumbered licensure as a registered nurse in one of the 50 states and a current certification in basic life support (BLS).
5. A minimum of one year of critical care experience at the time of application in which the applicant has had the opportunity to develop independent decision making, demonstrate psychomotor skills and the ability to use and interpret advanced monitoring, based on a knowledge of physiologic and pharmacologic principles as evidence by a letter from a supervisor.
6. A satisfactory interview with the admissions committee from an affiliated hospital school of nurse anesthesia, if selected as finalist.

All Applicants must send the following to a director of affiliated hospital school of nurse anesthesia:

1. Official transcripts of all undergraduate and graduate coursework;
2. Copy of licensure as a registered nurse in one of the 50 states and a current certification in basic life support (BLS);
3. Three letters of recommendation from employers or educators familiar with your academic or professional experience; one must be from the Office of the Dean or Director of your school of nursing and one from a current supervisor; one of these letters must demonstrate your years of critical care experience;
4. Resume or Curriculum Vitae outlining work experience;
5. Narrative statement covering career goals, reason for pursuing doctorate, life/work experience relevant as part of your educational experience, ability to pursue study during summer, fall and spring semesters;
6. Application form for affiliated hospital school of nurse anesthesia.
7. For summer matriculation to the DNAP: Entry-Level Program send Application materials to:

Director, Nurse Anesthesia Program of Hartford, 100 Retreat Ave., Suite 403, Hartford, CT 06106- 2528 Application materials are due <u>September 1</u>	Director, Yale-New Haven Hospital School of Nurse Anesthesia, 1450 Chapel Street, MOB 216, New Haven, CT 06511 Application materials are due <u>September 1</u>
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If selected, application must be made to Central Connecticut State University no later than March 1.

Due to the sequential nature of the program, transfer credits are not accepted.

Students not meeting admissions requirements will not be allowed to take course(s) in the program on a conditional or provisional basis. Conditional or provisional acceptance into the program is not an option.

### **Admission requirements to DNAP: Advanced Specialization Program**

All Applicants must demonstrate:

1. Graduation from a nurse anesthesia educational program accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs (COA).
2. Master's degree from a regionally accredited institution of higher education;
3. Cumulative GPA 3.00 or higher on a 4.00 scale (A is 4.00).
4. Current unencumbered licensure as a registered nurse in one of the 50 states, a current certification in basic life support (BLS), and advanced practice nurse (if required by home state).
5. Either certification by the Council on Certification of Nurse Anesthetists (certified registered nurse anesthetist, CRNA); or current recertification by the Council on Recertification of Nurse Anesthetists (if past initial certification period).
6. A satisfactory interview with the admissions committee from an affiliated hospital school of nurse anesthesia, if selected as finalist.

All Applicants must send the following to a director of affiliated hospital school of nurse anesthesia:

1. Applicants who hold a Master's degree from a regionally accredited university with a 3.0 or higher GPA on a four-point scale (where A = 4.00) are required to request that official transcripts be sent from the institution where the undergraduate degree was obtained and from where the Master's degree was obtained. Official transcripts must also be sent from each institution where any other graduate level courses were taken. The Graduate Recruitment and Admissions office will maintain the right to request other official transcripts to review courses that are essential to the applicant's program of study.
2. Copy of licensure as a registered nurse in one of the 50 states, a current certification in basic life support (BLS), and advanced practice nurse (if required by home state);
3. Copy of either certification by the Council on Certification of Nurse Anesthetists (certified registered nurse anesthetist, CRNA); or current recertification by the Council on Recertification of Nurse Anesthetists (if past initial certification period);
4. Three letters of recommendation from employers or educators familiar with your academic or professional experience; one must be from the Office of the Dean or Director of your school of nurse anesthesia and one from a current supervisor;
5. Resume or Curriculum Vitae outlining work experience;
6. Narrative statement covering career goals, reason for pursuing doctorate, life/work experience relevant as part of your educational experience, ability to pursue study during summer, fall and spring semesters;
7. Application form for affiliated hospital school of nurse anesthesia.
8. Application materials are due June 1 for fall matriculation to the DNAP: Advanced Specialization Program. Send Application materials to:

Director, Nurse Anesthesia Program of Hartford, 100 Retreat Ave., Suite 403, Hartford, CT 06106- 2528 Application materials are due <u>June 1</u>	Director, Yale-New Haven Hospital School of Nurse Anesthesia, 1450 Chapel Street, MOB 216, New Haven, CT 06511 Application materials are due <u>June 1</u>
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If selected, application must be made to Central Connecticut State University no later than July 31. August 1.

Preference will be given to those with demonstrated previous course in statistics as evidenced by a transcript.

Due to the sequential nature of the program, transfer credits are not accepted. Students not meeting admissions requirements will not be allowed to take course(s) in the program on a conditional or provisional basis. Conditional or provisional acceptance into the program is not an option.

#### Item I: Proposed Modification of the Admission Policy for the Post-Baccalaureate Teacher Certification Programs

This proposal is intended to provide a denied post baccalaureate teacher certification applicant the opportunity to be considered for a GPA waiver when the undergraduate GPA falls below a 2.70.

<http://ccsu.smartcatalogiq.com/current/Undergraduate-Graduate-Catalog/Teacher-Licensure-Certificates>

*Passed unanimously by the Grad Studies Committee April 23, 2020*

#### Teacher Licensure Certificates

Students who already hold a bachelor's degree may pursue teacher certification through our teacher licensure certificate programs. These programs prepare students for teacher certification and do not result in a master's degree.

#### General Graduate School Admission Requirements –

Applicants must hold a bachelor's degree from a regionally accredited institution of higher education. Applicants must also have a minimum undergraduate GPA of 2.70 on a 4.00 point scale (where A is 4.00), or its equivalent, and good standing (3.00 GPA) in all post-baccalaureate course work.

Applicants who are denied due to a low undergraduate GPA may submit a written appeal to be considered for a GPA waiver in accordance with the School of Education and Professional Studies GPA waiver appeal process. Instructions on this process will be included with the official denial letter-notification.