

Central Connecticut State University
UNIVERSITY SENATE ACTION

Senate Motion Number FS 17.18.023B

TO: President Zulma Toro
FROM: President of the University Senate

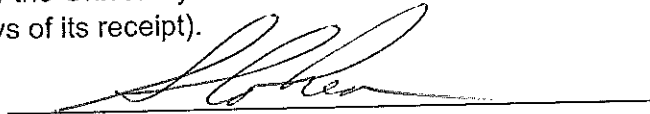
1. The attached motion of the University Senate, dealing with: Charter of the University Planning and Budget Committee is presented to you for your consideration.
2. This motion was adopted by the University Senate on 03/19/2018.
3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.
4. Under the By-Laws of the University Senate, Section 3.7, the following schedule of action is to be observed.

a) By 03/22/2018, Senate action reported to the President of the University. (Within five school days of the session in which they are adopted).

b) By 04/06/2018, the President of the University to return the motion to the President of the Senate. (Within ten school days of its receipt).

03/22/2018

Date



Stephen Cohen, President, University Senate

ENDORSEMENT:

TO: President of the University Senate
FROM: President Zulma Toro

1. Motion Approved : ✓
2. Motion Disapproved: _____ (Explanatory statement must be appended).
3. Action "is deferred": _____
4. Resolution Noted: _____
5. Other: _____

4/10/2018
Date


President Zulma Toro

Charter of the University Planning and Budget Committee

The University Planning and Budget Committee advises the CCSU President, within the context of the University's mission, through the Senate, on the long-term goals, strategic planning process and budgetary priorities of the University. It provides a forum for the discussion of planning and budgetary issues so that recommendations reflect the concerns of the entire campus community.

The Committee will:

- recommend to the CCSU President criteria and principles which the University should consider in determining its programmatic priorities, and make specific recommendations based on current conditions and the University's mission and vision statements.
- evaluate planning and budget processes and recommend changes as needed.
- complete an annual review of divisional budget proposals and make recommendations to the President
- participate in the periodic review of the University's mission and vision statements.
- develop parameters for strategic planning initiatives, including mechanisms to solicit, review and recommend proposals.
- consult in the creation and implementation of the University's strategic planning process.
- serve as a forum for discussion and advice concerning general budget matters.
- maintain a representatives on the University Facilities Planning Committee (FPC) and University Integrated Institutional Planning Council committee (IPC)

The Committee will report to the CCSU President through the Senate and will choose its own chairperson, vice chairperson and secretary. Members of the Committee will serve three-year terms and may serve two consecutive terms. Elected teaching and administrative faculty will be selected for staggered terms. Students, upon nomination, will be appointed annually by the CCSU President.

The Committee's membership will be composed as follows:

- six nine members of the teaching faculty, one of whom will be part-time, with at least one representative from each school, elected by the Senate; for staggered three year terms.
- three six members of the administrative faculty elected by the Senate; for staggered three year terms.

- ~~two at-large members (one teaching faculty member and one administrative faculty member) appointed by the President to provide balance among units on campus; for staggered three-year terms.~~

The following will be appointed annually by the CCSU President, upon nomination:

- one full time and one part time undergraduate student recommended by the Student Government Association.
- one graduate student recommended by the Graduate Student Association

~~Ex officio members including the Provost or designee, Vice President for Academic Affairs, the Vice President for Student Affairs, the Vice President for Institutional Advancement, a Dean selected by the Council of Deans, The Executive Officer for Planning and Analysis Director of Institutional Research & Assessment and the Chief Financial Officer, serve ex officio and provide staff support to the Committee. Other administrators may be called before the committee as matters arise.~~

All members of the committee who are AAUP faculty, administrative faculty or students maintain voting rights.

Election of Members of UPBC

The Elections Committee shall create a ballot in which the nominees are listed in two groups: AAUP faculty, and administrative faculty. Within each group, electors will be allowed to vote for a number of candidates less than or equal to the number of members to be elected. In years that are one less than a multiple of three (2018, 2021, 2024, etc.), one of the seats to be filled shall be reserved for part-time AAUP faculty, and the part-time AAUP faculty nominees shall then be listed separately as a third group.

Special Provision for Spring 2018 election

In the Spring 2018 election, four full-time AAUP faculty, one part-time AAUP faculty, and four administrative faculty, are to be elected. Among the full-time AAUP faculty, the one in third place shall serve a two-year term, and the one in fourth place shall serve a one-year term. The same shall be true for the administrative faculty.

Meeting Times

~~The chairperson will call meeting times two times each month during academic semesters with days and times to be determined by consensus of the membership at the initial fall meeting. UPBC ordinarily meets on the first and third Tuesday of the month from 1:45 - 3:00pm during the academic semesters. Committee will function over the summer as necessary with the same membership and officers as it had the previous year.~~

University Integrated Planning Council (IPC) representation

AAUP (1) and SUOAF (1) representatives to the IPC will be elected by the UPBC and will serve for one year from the start of the fall semester to the start of the following fall semester.

The University Planning and Budget Committee will provide an annual written report to the Senate at an appropriate time near the end of each academic year. The report will contain recommended priorities and a summary of the Committee's findings, actions and recommendations for the year.

Approved by the Senate October 25, 2010

DRAFT