

**Central Connecticut State University**

UNIVERSITY SENATE ACTION

**Senate Motion Number FS 14.15.033B**

TO: President Jack Miller

FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with: **Bylaws, Grade Appeals Committee** is presented to you for your consideration.

2. This motion was adopted by the University Senate on **04/27/2015**.

3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.

4. Under the By-Laws of the University Senate, Section 3.7, the following schedule of action is to be observed.

a) By **05/04/2015**, Senate action reported to the President of the University. (Within five school days of the session in which they are adopted).

b) By **05/18/2015**, the President of the University to return the motion to the President of the Senate. (Within ten school days of its receipt).

**05/04/2015**

Date

  
\_\_\_\_\_  
Stephen Cohen, President, University Senate

ENDORSEMENT:

TO: President of the University Senate

FROM: President Jack Miller

1. Motion Approved : \_\_\_\_\_ ✓

2. Motion Disapproved: \_\_\_\_\_ (Explanatory statement must be appended).

3. Action "is deferred": \_\_\_\_\_

4. Resolution Noted: \_\_\_\_\_

5. Other: \_\_\_\_\_

5/5/15  
Date

  
\_\_\_\_\_  
President Jack Miller

# **Grade Appeals Committee by-laws**

## **MISSION**

The Grade Appeals Committee, which is also known as the Grade Appeals Review Board, is the final arbiter of student grade appeals that cannot be settled by appeal to the instructor, department chair, or dean of the school in which the course was taken.

## **BY-LAWS**

### **Membership**

The Grade Appeals Committee shall be made up of five instructional faculty members: one from each of the four undergraduate schools, and one at-large.

### **Election of Members**

Nominations shall be solicited of the whole faculty, and the Faculty Senate shall elect the members of the committee from among those nominated. Members are elected for two-year, staggered terms. In even years, one member from the College of Liberal Arts and Social Sciences, one member from the School of Education and Professional Studies, and one at-large member will be elected. In odd years, one member from the School of Engineering, Science, and Technology and one member from the School of Business will be elected.

### **Annual Report to the Faculty Senate**

Due to the highly confidential nature of its work, the Grade Appeals Committee's annual report shall contain the following:

- 1) the number of cases that the Committee heard during the academic year;
- 2) a list of suggestions of improvements to the Grade Appeals Policy, if desired;
- 3) advice, reminders and/or suggestions to students, faculty and administrators, if desired.