

Central Connecticut State University
UNIVERSITY SENATE ACTION

Senate Motion Number FS 14.15.032B


TO: President Jack Miller

FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with: **Bylaws, Sabbatical Leave Committee (AAUP)** is presented to you for your consideration.
2. This motion was adopted by the University Senate on **04/27/2015**.
3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.
4. Under the By-Laws of the University Senate, Section 3.7, the following schedule of action is to be observed.
 - a) By **05/04/2015**, Senate action reported to the President of the University. (Within five school days of the session in which they are adopted).
 - b) By **05/18/2015**, the President of the University to return the motion to the President of the Senate. (Within ten school days of its receipt).

05/04/2015

Date



Stephen Cohen, President, University Senate


ENDORSEMENT:

TO: President of the University Senate

FROM: President Jack Miller

1. Motion Approved : _____ ✓
2. Motion Disapproved: _____ (Explanatory statement must be appended).
3. Action "is deferred": _____
4. Resolution Noted: _____
5. Other: _____

5/15/15
Date



President Jack Miller

Sabbatical Leave Committee (AAUP)

The Committee receives all sabbatical requests and proposals as submitted to the University President by the various departments and areas, and makes recommendations to the President on the basis of merit and in conformity with the current BOT/CSU/AAUP contract.

Membership:

Nine members from the AAUP bargaining unit:

- Three members from the School of Arts and Sciences:
 - One member from the Fine Arts (Art, Design, Music, Theatre),
 - One member from the Humanities (English, History, Journalism, Modern Languages, Philosophy),
 - One member from the Social and Behavioral Sciences (Anthropology, Communication, Criminology and Criminal Justice, Economics, Geography, Political Science, Psychological Science, Sociology);
- One member from the School of Business;
- One member from the School of Education and Professional Studies;
- Two members from the School of Engineering, Science, and Technology:
 - One member from the Natural, Mathematical and Computer Sciences (Biology, Biomolecular Sciences, Chemistry and Biochemistry, Computer Science, Geological Sciences, Mathematical Sciences, Physics and Engineering Physics)
 - One member from Engineering and Technology (Computer Electronics and Graphics Technology, Engineering, Manufacturing and Construction Management, Technology and Engineering Education);
- One at-large member from the School of Business, Education and Professional Studies OR Engineering, Science and Technology;
- One member from Librarians, Counselors OR Coaches.

No department may have more than one member on the committee.

Membership is limited to tenured members of the Faculty who have completed six years of full-time service. No person may serve who is a candidate for sabbatical leave. Members of the committee shall serve two-year terms. Members may not serve consecutive terms.

Election:

Members shall be elected by the full-time faculty members of the AAUP bargaining

unit of the University prior to May 15th for the following year. A plurality shall be sufficient for election.

- In odd years, the member from Humanities, and both members from the School of Engineering, Science, and Technology, shall be elected.
- In even years, the member from Fine Arts, the member from Social and Behavioral Sciences, the member from the School of Business, the member from the School of Education and Professional Studies, the at-large member, and the member from Librarians, Counselors and Coaches, shall be elected. The winners of the school-specific positions shall be the candidates from the appropriate schools receiving the most votes. The winner of the at-large position shall be the candidate receiving the most votes once the other winners are removed from the pool.

In the event that an elected member of the Committee is unable to serve, prior to the commencement of deliberations, the next highest vote getter from the appropriate constituency shall assume that position.

The ballot shall contain at least two nominees for each position up for election.

Organization:

The Committee shall meet and organize itself at the call of the University President and shall establish its own procedures. The Committee shall be addressed by the CCSU-AAUP President and the Provost at its convening meeting. The Committee shall elect two Co-Chairs at its convening meeting. At least one of the Co-Chairs must be a committee member whose current term on the committee does not end in the current academic year, and who plans on serving on the committee until the end of his/her term.

Functions and Responsibilities:

The Committee shall invite eligible faculty to submit sabbatical proposals. The invitation for sabbatical proposals shall include the criteria used in the past (a possible way to accomplish this is to make the rubric publicly available). The Committee shall inform potential applicants of any changes to the selection criteria. The Committee shall receive all requests and proposals as submitted to the University President by the various departments and areas. The Committee shall make recommendations to the President on the basis of merit and in conformity with the current BOT/CSU/AAUP contract. Applicants shall be given an opportunity to appear before the Committee prior to its making a decision and shall respond in writing to any Committee request for material. The Committee should consider holding spots for meritorious proposals dependent on Fulbright grants or other external awards. In case of denial, the Committee will communicate the

reasons to the applicant. The Committee shall report publicly to the Faculty Senate each Spring.