

Committee on Committees
2012-2013 Annual Report

Presented to the Faculty Senate, May 6, 2013

Committee Members

Barry Hoopengardner, *Chair* (Biomolecular Sciences), Steve Horowitz (Psychological Science), Patrick Foster (Technology and Engineering Education)

A) Approval of the document Functions and Responsibilities of Standing Committees of the CCSU Faculty document. (see attached pdf)

Based on former suggestions from the Steering Committee and the committee on Academic Freedom, 2011-2012.

Approved unanimously on January 28, 2013.

Approved by President Miller on April 13, 2013.

The more detailed portion of our committee's charge this year, the document on standing committees of the Faculty, was approved on January 28. The friendly amendments suggested on the floor of the Senate were made to the new version (re., point F).

The document contains language suggested for the Senate bylaws (especially point N- pertaining to committee term limits and exceptions, but also S and T- committee formation, merging, and dissolution).

These recommended changes and other clarifications were introduced by the Constitution and By-laws committee on April 15. In addition, a recommendation (item 2.12.3) was made that the following committees be able to self-exempt from the 6 year term limit on committee membership:

2.12.3. Committees listed in article 2.7.3 above, "Other Standing Committees of the Faculty," may exempt themselves from the six consecutive-year term limits described above, with the exception of the Academic Standards Committee.*

**2.7.3. Other Standing Committees of the Faculty*

The following committees are also considered to be Standing Committees of the Faculty, but the election of the members is not conducted by the Elections Committee, or there is no election of members:

Academic Standards Committee

Community Engagement Committee

Curriculum Committee

Diversity Committee

Graduate Studies Committee

International and Area Studies Committee

B) Reviews of by-laws of Standing Committees of the Faculty

This academic year, the Committee on Committee and other committees initiated reviews of the by-laws of 6 out of the 24 Standing Committees of the Faculty.

1) International and Area Studies Committee, No current chair listed, No current bylaws posted

On March 4, we contacted David Kideckel, Director of International and Area Studies and were told that it is a program under the supervision of the Dean of Arts and Sciences: "There is a committee of the International and Area Studies. The program is now under the purview of the Dean of Arts and Sciences." (D. Kideckel). We recommend that the standing senate committee be dissolved and all accompanying committee duties transferred to the program itself.

See 'Recommendations of the Committee' for additional discussion.

2) Diversity Committee, J. Werblow, Chair

We contacted the Diversity Committee on March 4, 2013.

They provided us with an update on their proposed bylaw changes on 4/8/13; and presented these proposed changes in the Senate on April 15, 2013:

"Expectation of members: At the beginning of each semester, the Chair of the FSDC will contact all current members to determine a meeting time that works for the greatest number of members. Members who cannot attend due to conflicts of schedule can choose to resign for that semester or join and attend one of the FSDC subcommittee meetings.

Each FSDC member who teaches a course is expected apply for at least one D-designated course.

In an effort to better advocate for students regarding issues of diversity on campus, each member of the FSDC is expected to become a liaison for at least one student group by either attending monthly meeting of the student group or by having monthly contact with the student president of the group."

See 'Recommendations of the Committee' for additional discussion.

3) Committee on Academic Advising, Paul Petterson, Chair

We contacted the Committee on Academic Advising on March 4, 2013 and were informed that no bylaw changes are under consideration.

4) Excellence in Teaching Committee, David Capella, Bin Zhou (co-chairs)

We were charged by the Faculty Senate President and Faculty Secretary to contact the Excellence in Teaching Committee to pose this question: "if awardees depart

CCSU before serving as chair in the following academic year, what provisions exist in the committee bylaws?"

We contacted the Committee on Academic Advising co-chairs on March 4, 2013 and posed this question. On April 29, we received the following clarification from David Capella:

Though the newly designated Excellence in Teaching Award winner automatically becomes a member of the Excellence in Teaching Committee, the winner does not necessarily become Chair or Co-Chair of this committee during the first year of the two-year term.

In addition, the committee includes this statement in their revised bylaws:

Because the celebration of this award is now embedded into the new Faculty Day, the Center for Teaching and Faculty Development will provide funds for the room, the food, and the workshops on Faculty Day when the Excellence in Teaching Award ceremony occurs.

5) **CSU Trustees Research Award Committee**, Ivan Gotchev (Mathematical Sciences), Chair

This award is currently suspended by the Board of Regents (BOR).

6) **CSU Trustees Teaching Award Committee**, Ken Weiss, Chair

This award is currently suspended by the Board of Regents (BOR).

7) **Promotion and Tenure committee**, Philip Halloran, Chair

We proposed the following amendment to the committee bylaws, under item 2b (new text in bold):

The committee shall consist of eleven members: one Professor and one Associate Professor from each of the four academic schools (Arts and Sciences, Business, Education and Professional Studies, and Engineering and Technology), **one member from Librarians, Counselors and Coaches (of rank equivalent to Professor or Associate Professor), and two** ~~three~~ Professors (or equivalent rank for librarians, counselors, and coaches) elected at-large. No department may have more than two members serve on the committee in a given year. All members must be tenured and must have completed a minimum of six years full-time service with the University.

Changes were also made to items 2a, 4d, and 4f reflective of, or in support of, the language used in item 2b.

These changes were approved on April 29, 2013.

C. Recommendations of the Committee

We recommend the following items for future committee business (**Note that related items are grouped under a common boldfaced heading**):

Functions and Responsibilities of Standing Committees of the CCSU Faculty document

1. Individual committees should review their bylaws and amend them if necessary to reflect recent changes to the Senate bylaws.

Committee bylaws affected by the creation of the department of Journalism: Sabbatical Leave committee (also Special Provision, 2011). Information Technology

2a. The description of Humanities membership on the Sabbatical Leave Committee (AAUP) should be amended to include the recently-created department of Journalism, and therefore be revised from “One member from the Humanities (English, History, Modern Languages, Philosophy)” to “One member from the Humanities (English, History, Journalism, Modern Languages, Philosophy).

2b. The description of Humanities membership on the Information Technology Committee should be amended to include Journalism, and therefore be revised from “Humanities – English, History, Modern Languages, Philosophy” to “Humanities – English, History, Journalism, Modern Languages, Philosophy”

Sabbatical Leave committee (also Special Provision, 2011)

3. The last paragraph of the Sabbatical Leave Committee bylaws, entitled “Special Provision for the Spring 2011 election” is no longer required and should be removed.

Committees to for review in 2013-2014 cycle

4. The 2013-2014 Committee on Committees should examine the bylaws of the nine following committees, most of which were last considered in the 2010-2011 academic year:

Academic Assessment Committee
Academic Integrity Committee
Academic Standards Committee
Advisory Committee for CSU Professorship
Community Engagement Committee
Curriculum Committee
Grade Appeals Committee
Graduate Studies Committee
Sabbatical Leave Committee (AAUP)
Student Affairs Committee
University Athletics Board
University Planning and Budget Committee

International and Area Studies Committee

5. We quote here from the Committee on Committees annual report 2011-2012: "The International and Area Studies Committee was created on April 11, 1977 by the Faculty Senate of Central Connecticut State College (senate motion number FS-76-17-B) and it was then stated that the committee was a Standing Committee of the Faculty *Senate* [sic]. In 2000, the Committee on Committees reviewed the by-laws of the committee (see the April 17, 2000 report of the Committee on Committees), implying that it was still considered a Standing Committee of the Faculty. However, the committee has been functioning as an administrative committee of the School of Arts and Sciences, and the 2009-10 committee requested that this be officially recognized, while the 2011-12 committee asked for the status quo. The status of this committee should be clarified."

The 2012-2013 COC asked for clarification in this matter, On March 4, 2013 we contacted David Kideckel, Director of International and Area Studies and were told that it is a program under the supervision of the Dean of Arts and Sciences: "There is a committee of the International and Area Studies. The program is now under the purview of the Dean of Arts and Sciences." (D. Kideckel).

We recommend that the standing faculty committee of the Senate be dissolved and all accompanying committee duties transferred to the program itself.

Diversity Committee

6. Committee members are required by membership to apply for and teach one section of a Diversity (D)-designated course, therefore, the criteria for awarding a D designator should be part of the committee bylaws. In addition, because of the potential impact on general education requirements, these standards should be clarified and should be presented to the faculty Senate for discussion.

