



Central Connecticut State University
OFFICE OF GRANTS & FUNDED RESEARCH

Request for Proposals
FACULTY – STUDENT RESEARCH
-Sponsored by the CCSU Foundation-

Deadline: October 5, 2011

The purpose of the CCSU Faculty-Student Grant competition is to encourage student engagement in hands-on research, a **High Impact Practice** identified by the American Association of Colleges & Universities. Support for student participation in research is intended to foster student development of critical thinking and other advanced skills, including, but not limited to research/scholarship techniques and disciplinary and/or multidisciplinary expertise. Credit for independent study is allowed to students engaged in funded projects.

TYPES OF ACTIVITIES /COSTS COVERED BY THIS GRANT

- Research or scholarly activity should be student-initiated and conducted under the mentorship of a full-time faculty member with appropriate disciplinary expertise.
- Materials, supplies, minor equipment, services and/or travel necessary to carry out the project.
- Funds should not be requested for items that would normally be made available through departmental budgets. **Neither faculty nor student stipends are allowed.**

ELIGIBLE APPLICANTS

- Proposals should be authored by individual students or teams of students, but may reflect faculty input.
- Each faculty member may only mentor one proposal.
- Student co-investigators may hold either graduate or undergraduate status.
- **All student investigators named on the proposal must be actively enrolled at CCSU for the entire duration of the project.**

DEADLINE:

Proposals must be received by the Office of Grants and Funded Research by **4:00 PM on October 5, 2011.**

PROPOSAL CONTENTS Submissions should include the following sections- format and content is detailed below.

1. **Proposal Cover Sheet**
2. **Project Narrative**
3. **Budget**
4. **Budget justification and accompanying documentation** - include published materials related to items in your budget such as airfare, mileage, registration fees, hotel rates, materials, etc.

SELECTION CRITERIA:

Projects are assessed in relation to the proposal contents requested in the guidelines below. Total requests traditionally far exceed the annual CCSU Foundation allocation of \$10,000. Amounts awarded are dependent upon proposal quality as well as the total amount of funds requested in other equally meritorious proposals. In recent competitions, most projects have been funded at \$500 or less.

GRANT PERIOD:

Funded activities and related expenditures must be completed by **May 30, 2012**. Extensions may be granted through the summer upon request. After September 30, 2012, any unexpended funds will be swept and returned to the Faculty-Student Research Grant Fund.

FINAL REPORT:

A brief report describing investigative activities, outcomes and their dissemination and an accounting of all expenditures must be submitted to Grants@ccsu.edu no later than **September 30, 2012**. The faculty mentor is responsible for the submission of a brief final report to be produced jointly with the student. **Final Report Forms** can be found at www.ccsu.edu/grantsfr.