

Annual Report  
CCSU Information Technology Committee

Principal Goals and Objectives for 2010-2011

- ⤴ Solicit, evaluate and award money requested for software for 2011-2012
- ⤴ Work with ITS on the changes to the PC and Mac computer classrooms in Marcus White Annex computer lab.
- ⤴ Keep abreast of and have input into the CSU process for a new Learning Management System (LMS)
- ⤴ Assess and develop plans for renovations to the multimedia technology in classrooms around campus.
- ⤴ Develop guidelines for and address some issues with respect to the campus email listserver.
- ⤴ Work with the online-course assessment committee to develop a plan for assessing online courses at CCSU.
- ⤴ Explore and expand use of you.ccsu.edu WordPress installation.

Outcomes:

- ⤴ In December, the ITC subcommittee on software requests received 37 requests for software and in January developed a prioritized list for review by the CIO and provost. At the April 1 meeting, it was announced that the provost and CIO had agreed to fund all maintenance upgrade and renewal requests. No new software request was funded.  
<http://you.ccsu.edu/infotechcommittee/2011/03/04/software-subcommittee-recommendations/>
- ⤴ In early 2010, it was announced by then CIO, Robert Cernock, that the PC and Mac classrooms in Marcus White Annex would be eliminated and that space would be turned into additional space for the computer lab and some spaces for collaborative computer projects. In Fall 2010, the ITC along with the registrar were tasked with looking for replacement spaces for at least one of the classrooms. No such alternative was found, but the current CIO, James Estrada, announced at the November meeting, that an interim solution was found until such a time that space became available in either the library or the new academic building. The PC and Mac classrooms were disassembled and the PC classroom moved into the Mac classroom space. The space vacated by the PC classroom was then turned into additional general lab space. The PC classroom will be available for reservation the first 7 weeks of each semester.
- ⤴ In 2010, it was announced by the former CSU CIO that CSU would be moving to Blackboard 9.x as the next LMS for the CSU system. Upon taking her position in October, current CSU CIO, Wendy Chang, announced that there would be a more thorough process for evaluating the LMS options and an RFP would be developed and released in Spring 2011. Sheri Pesino and Marianne Fallon from the ITC acted as representatives to two of the subcommittees convened to develop the RFP. Sherry and Marianne reported on the process over the course of the year and the RFP was released in April. Proposals are due to CSU by May 25. The ITC website will update on this process over the summer.

<http://www.ct.edu/outreach/supporting/#rfp>

- ⤴ At the April Meeting, Henry Rudzinski reported that a survey regarding multimedia classrooms had been developed and 117 responses had been received. No further information was available at the May meeting and ITC will follow up in September.

<http://you.ccsu.edu/infotechcommittee/minutes/2010-2011-minutes/april-1-2010/>

- ⤴ At the February meeting a proposal to develop an announce-only campus email listserv was approved. Guidelines were proposed by the ITC and recommended to Senate at their May 9 meeting:

- ⤴ I. The Information Technology Committee recommends that a new emailing list (campus-announce) be created for all CCSU employees and the following guidelines be adopted:

- The list will be announce only; replies would only go to sender.

- ⤴ The list is intended solely for announcement of campus events or events in the surrounding community of interest to the campus.

- ⤴ No attachments will be permitted; links to flyers or additional information are encouraged.

- ⤴ At the beginning of each academic year all CCSU employees will be enrolled on the list; an initial message will explain the rules of the list and provide clear directions for opting-out from the list. Every message will also include opt-out info in the message footer.

- ⤴ The list will not be moderated; senders who do not adhere to these guidelines will be advised of the rules and asked to refrain from abusing the list.

- ⤴ The ITC will re-examine these list policies prior to April 2012, sooner if need arises, and recommend further changes as necessary.

- ⤴ II. The ITC further recommends the deactivation of the campusforum list.

- ⤴ Marianne Fallon served on both the ITC and the online-course assessment committee and reported several times. Sherry Pesino was tasked with developing the technology for doing online course assessment, but the approach, using WebCT, places a the burden for conducting these assessments on Sherry and her staff.

- ⤴ In September, the ITC website was completely moved, including the archives, to: <http://you.ccsu.edu/infotechcommittee/> which has greatly simplified the sharing of information with the ITC.

**Objectives for 2011-2012**

- ⤴ Solicit, evaluate and award money requested for software for 2012-2013
- ⤴ Keep abreast of and have input into the CSU process for a new Learning Management System (LMS)
- ⤴ Assess and develop plans for renovations to the multimedia technology in classrooms around campus.
- ⤴ Work with the online-course assessment committee to develop a plan for assessing online courses at CCSU as well as specific recommendations for technology solutions.
- ⤴ Reassess the use of the announce-only campus email listserv.

Respectfully submitted,  
Thomas R. Burkholder, Chair ITC