

Committee on Committees 2010-2011 Annual Report

Presented to the Faculty Senate
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Committee Members

Frederic Latour, *Chair* (Mathematical Sciences)
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A) Reviews of by-laws of Standing Committees of the Faculty

This academic year, the Committee on Committees initiated reviews of the by-laws of 8 out of the 23 Standing Committees of the Faculty.

1) ***University Planning and Budget Committee***: The Chair of the UPBC, Chad Valk, asked the Committee on Committees to amend the by-laws (Charter) of the UPBC. The revised by-laws state that the UPBC maintains a representative on the University Facilities Planning Committee, gives the task of choosing the part-time undergraduate member of the committee to the Student Government Association, and clarifies that all members of the committee have voting rights. The Senate approved the revised by-laws on October 25, 2010.

2) ***University Athletics Board***: The Chair of the committee, Brian Sommers, asked that the number of elected faculty be increased from 5 to 7 (the UAB unanimously supported this change). Other minor updates to the by-laws were also made. On the floor of the Senate, “faculty and staff” was changed to “AAUP/SUOAF faculty”. The Senate approved the revised by-laws on April 11, 2011.

3) ***Grade Appeals Committee***: The by-laws were clarified to specify that the Grade Appeals Committee functions as the *Grade Appeals Review Board*, which is what the committee is called in the Grade Appeals Policy. Also, the Committee on Committees worked with the Chair of the Grade Appeals Committee, Carol Jones, to develop a reporting policy for the committee. The Senate approved the revised by-laws on April 11, 2011.

4) ***Sabbatical Leave Committee (AAUP)***: On March 14, 2011, the Chair of the Sabbatical Leave Committee, Ivan Gotchev, presented the committee’s annual report, which asked for two changes to the by-laws of the committee:

- The committee should have 8 members, chosen as follows: three members from Arts and Sciences (one from the Creative Arts, one from the Humanities, one

- from the Sciences), one member from Business, Education and Professional Studies, one from Engineering and Technology, one from Librarians and Counselors and one at-large.
- The committee's operations should be suspended upon transmission of the Sabbatical Leave Committee's report to the administration.

The Committee on Committees, upon the Steering Committee's recommendation, amended the by-laws to increase the number of members of the Committee to 9, with four from Arts and Sciences (Creative Arts, Humanities, Natural, Mathematical and Computer Sciences and Social and Behavioral Sciences) instead of three, to restrict the at-large position to the three smaller schools. Also, "Coaches" were added to "Librarians and Counselors", and membership was restricted to tenured faculty. The revised by-laws were approved by the Senate on April 11, 2011, with an amendment to have the four A&S representatives serve staggered terms.

The second suggestion of the committee was not supported by the Committee on Committees, because it seems inconsistent with the definition of "Standing Committee".

5) ***Academic Integrity Committee***: The Committee on Committees worked with the Chair of the Academic Integrity Committee, Jennifer Hedlund, to revise the by-laws of the Academic Integrity Committee. The revised by-laws were approved by the Academic Integrity Committee on April 1, and will be presented at today's Senate meeting.

6) ***Curriculum Committee***: The Committee on Committees worked with the Chair of the Curriculum Committee, Don Adams, to revise the by-laws of the Curriculum Committee. The revised by-laws were approved by the Curriculum Committee on April 6, and will be presented at today's Senate meeting.

7) ***Academic Assessment Committee***: The Chair of the Academic Assessment Committee, Jim Mulrooney, believes that the by-laws of the committee are up to date, except for the paragraph concerning the initial election of members, which should be struck. The revised by-laws will be presented at today's Senate meeting.

8) ***Advisory Committee for CSU Professorship***: The Committee has begun its review of its by-laws, but the review has not been completed.

B) Correction to the work of last year's Committee on Committees:

On December 10, 2007, the Faculty Senate approved the revised by-laws of the Promotion and Tenure Committee.

On January 28, 2008, Senator Abigail Adams moved the elimination of the phrase, Item 5, Organization, of the P&T committee by-laws, "and the disposition of files," given that an administrative procedure already exists to handle this task, and that it need not be the burden of each year's P&T committee.

Unfortunately, this change was never incorporated in the online version of the by-laws, and subsequent amendments to the by-laws reintroduced the phrase that was struck.

The Committee on Committees would like to correct the mistake that was done last year and remove the phrase from the by-laws of the Promotion and Tenure Committee.

C) Other tasks

Other tasks performed by the Committee on Committees include:

- Updating the Senate website: the by-laws of some Committees have been updated on the website, and the membership lists are current as of 2009-2010.
- Working with the Elections Committee and Constitution and By-Laws Committee to revise the by-laws of the Senate. The revised by-laws contain an up-to-date list of Standing Committees of the Faculty, and a procedure for filling vacancies (including temporary ones) on committees. The revised by-laws will be presented at today's Senate meeting.

D) Suggestions for next year's Committee on Committees:

In the last two years, the by-laws of 13 out of 23 Standing Committees have been revised. The following nine committees have by-laws that have not been revised recently:

Name of committee	Date of last known revision	Known Issues
Academic Standards Committee	November 24, 2008	
Advisory Committee for CSU Professorship (review started)	October 2, 1995	
CCSU Foundation Grant Advisory Committee	unknown	
Diversity Committee	January 25, 2009	
Graduate Studies Committee	May 5, 2003	
Information Technology Committee	January 26, 2009	Remove "Social Work" from A&S departments
Library Committee	February 25, 2008	Why are all terms one year?
Mediation Committee	unknown, probably before 1995	Does this committee need to produce an annual report? If so, what should be in it?
Termination Hearing Committee	unknown, probably before 1995	Does this committee need to produce an annual report? If so, what should be in it?

In addition, the International and Area Studies Committee was created on April 11, 1977 by the Faculty Senate of Central Connecticut State College (senate motion number FS-76-17-B) and it was then stated that the committee was a Standing Committee of the

Faculty *Senate* [sic]. In 2000, the Committee on Committees reviewed the by-laws of the committee (see the April 17, 2000 report of the Committee on Committees), implying that it was still considered a Standing Committee of the Faculty. However, the committee has been functioning as an administrative committee of the School of Arts and Sciences, and last year's committee requested that this be officially recognized. The status of this committee should be clarified.