

Central Connecticut State University

UNIVERSITY SENATE ACTION

Senate Motion Number FS 10.11.036B ✓

TO: President Jack Miller

FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with: **Information Technology Committee Recommendation for New Listserve** is presented to you for your consideration.
2. This motion was adopted by the University Senate on **5/9/2011**.
3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.
4. Under the By-Laws of the University Senate, Section 3.8, the following schedule of action is to be observed.
 - a) By **5/12/2011**, Senate action reported to the President of the University. (Within five school days of the session in which they are adopted).
 - b) By **5/27/2011**, the President of the University to return the motion to the President of the Senate. (Within ten school days of its receipt).

5/11/2011

Date

BBarr for CBarrington *BB for CB*

Candace Barrington, President, University Senate

ENDORSEMENT:

TO: President of the University Senate

FROM: President Jack Miller ✓

1. Motion Approved : _____ ✓
2. Motion Disapproved: _____ (Explanatory statement must be appended).
3. Action "is deferred": _____
4. Resolution Noted: _____
5. Other: _____

5/24/11

Date

Jack Miller

President Jack Miller

Report on the Announce Only Listserv

May 6, 2011

I. The Information Technology Committee recommends that a new emailing list (campus-announce) be created for all CCSU employees and the following guidelines be adopted:

1. The list will be announce only; replies would only go to sender.
2. The list is intended solely for announcement of campus events or events in the surrounding community of interest to the campus.
3. No attachments will be permitted; links to flyers or additional information are encouraged.
4. At the beginning of each academic year all CCSU employees will be enrolled on the list; an initial message will explain the rules of the list and provide clear directions for opting-out from the list. Every message will also include opt-out info in the message footer.
5. The list will not be moderated; senders who do not adhere to these guidelines will be advised of the rules and asked to refrain from abusing the list.
6. The ITC will re-examine these list policies prior to April 2012, sooner if need arises, and recommend further changes as necessary.

II. The ITC further recommends the deactivation of the campusforum list.