

Academic Misconduct Student Appeal Form

For the Student: Fill out this section, then send the form and all original documentation supporting your Academic Misconduct Appeal in an envelope marked “confidential” to the Chair of the Department in which the alleged misconduct occurred. *You are encouraged to retain copies of all relevant documents until the issue is resolved.*

Student’s Name(Print): _____ Student ID# _____

Instructor’s Name: _____ Semester and Year _____

Course # & Title _____

Description of Alleged Misconduct _____

Write a brief essay explaining your position and defending your appeal of the Instructor’s allegation. Explain any documentation you are including with this form to clarify ways in which you believe you have been unjustly accused. Remember that the appeal must be based on demonstrable innocence or on the Instructor’s unjust application of his/her articulated standard. *Disagreement with the standard is not grounds for appeal.* Attach the typed essay, and any documentation, to this appeal form.

Student’s Signature _____ Current Date: _____

For the Department Chair: Upon receipt of this form, you should review the Student’s appeal along with any documentation provided by the Instructor. You shall respond to the Student’s appeal in writing within ten (10) University Calendar Days of its receipt. A copy of this form with your ruling shall be forwarded in a confidential envelope to the Office of Student Conduct, Mildred Barrows Hall, Room 110.

Date Received: _____ Date of Ruling: _____

Ruling (please explain): _____

For the Office of Student Conduct:

Date Received: _____ Date of Academic Misconduct Hearing: _____

Final Decision of Faculty Hearing Board _____
