TO: President Jack Miller
FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with 
   [Trustees Teaching Award Committee to submit procedure] is presented to you for your consideration. Two additional copies are included for your use.

2. This motion was adopted by the University Senate on Dec 10, 2007

3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.

4. Under the By-Laws of the University Senate, Section 3.8, the following schedule of action is to be observed.
   a) By ______________, Senate action reported to the President of University. (Date) (Within five school days of the session in which they are adopted).
   b) By ______________, President of the University to return the motion to the President of the Senate. (Within 10 school days of its receipt). Dec 17, 2007

   (Date) (Tim Craine)

ENDORSEMENT:
TO: President of the University Senate
FROM: President Jack Miller

1. Motion Approved ____________

2. Motion Disapproved ____________ (Explanatory statement must be appended)

3. Action “is deferred” ____________

4. Resolution Noted ____________

5. Other ____________ 12/21/07

   Date (President)
c. Senator Cohen moved that the new Trustees Teaching Award Committee will create procedures and report to Senate within three months of its constitution: Passed.