

University Senate Motion

TO: President Jack Miller  
FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with UPBC resolution on Strategic Planning is presented to you for your consideration. Two additional copies are included for your use.

2. This motion was adopted by the University Senate on Oct. 22, 2007

3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.

4. Under the By-Laws of the University Senate, Section 3.8, the following schedule of action is to be observed.

a) By \_\_\_\_\_, Senate action reported to the President of University.  
(Date)

(Within five school days of the session in which they are adopted).

b) By \_\_\_\_\_, President of the University to return the motion to the  
(Date)

President of the Senate. (Within 10 school days of its receipt).

Oct. 29, 2007  
(Date)

Tim Adams for T. Craine  
President, University Senate (Tim Craine)

ENDORSEMENT:

TO: President of the University Senate

FROM: President Jack Miller

1. Motion Approved \_\_\_\_\_

2. Motion Disapproved \_\_\_\_\_  
(Explanatory statement must be appended)

3. Action "is deferred" \_\_\_\_\_

4. Resolution Noted  \_\_\_\_\_

5. Other \_\_\_\_\_

11/16/07  
Date

Jack Miller  
President

Senator Crundwell moved adoption of the following resolution from UPBC: Passed.

1. That the CCSU strategic plan be designed to allow for maximum transparency, participation and accountability specifically by having each item falling under a goal numbered for ease of reference and considered as a project whose specification includes the following information:

- a. title and description (including short title for quick reference)
- b. type and status (permanent or time-delimited; not yet begun, in progress, cancelled, or completed);
- c. objectives (single or multiple measurables/deliverables; including current situation and desired outcome);
- d. timeline (including start and end dates for time-delimited and phases for permanent projects);
- e. responsibilities (specify the relevant division(s)/department(s) or ad-hoc committee; identify individuals in charge and for contact);
- f. tasks and costs (enabling actions to be accomplished in order to achieve the goal, including dollar costs or equivalents in time)
- g. milestones (intermediate objectives at specified times for purposes of mid-course evaluation and correction)
- h. assessment (intermediate reports, final report)

2. That the above information, along with a form for feedback from faculty, staff and other members of the university community that allows for immediate posting, be available at a fully interactive, publicly accessible web-site; updating the current site as follows:

- a. numbering: that individual items/projects under each goal be consecutively numbered for ease of reference;
- b. browser accessibility: that the web-site be fully readable and printable (in whole or by goal or project) on both PC and Macs, using the standard browsers: Explorer, Safari, and Firefox; as well as readers for the visually impaired;
- c. links: that the "measurement" links be renamed "project details" to indicate that more than numerical data is included;
- d. details: that each project include slots for the items mentioned in (1) above.;
- e. feedback: that each project-item allow for feedback (comment, critique, suggestion) by readers and that such comments be immediately posted to the web-site, which should be semi-moderated to eliminate only flames and junk postings;
- f. updates: that the web-site clearly indicate projects which have been updated within the last 30 days so that readers can easily find changes;
- g. annual report: that an annual pdf report of goals and objectives/projects be made available to new faculty and staff upon their arrival, and to any member of the university community or community at large upon request, as a permanent record of the status of the plan at the beginning of each academic year.