

04-24-154

TO: President Jack Miller
FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with Graduate Studies is presented to you for your consideration. Two additional copies are included for your use.

2. This motion was adopted by the University Senate on April 24, 2006

3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.

4. Under the By-Laws of the University Senate, Section 3.8, the following schedule of action is to be observed.

a) By April 29, Senate action reported to the President of University.
(Date)

(Within five school days of the session in which they are adopted).

b) By May 11, President of the University to return the motion to the
(Date)

President of the Senate. (Within 10 school days of its receipt).

04/29/06
(Date)

for [Signature]
President, University Senate (Tim Craine)

ENDORSEMENT:

TO: President of the University Senate

FROM: President Jack Miller

1. Motion Approved With the exception of 6th Year Program in Mathematics

2. Motion Disapproved _____
(Explanatory statement must be appended)

3. Action "is deferred" on 6th Year Program in Mathematics

4. Resolution Noted _____

5. Other _____

04/29/06
Date

[Signature]
President

Graduate Studies Committee report: (G. Fitzgerald)

The report is attached below:

Motion to approve policy changes in the report as below: (Fried) – Passed

Policies

**GPA REQUIREMENT FOR ELIGIBILITY TO APPLY FOR MS
CAPSTONES** Passed 2/23/06

A student must have at least a 3.00 overall GPA to be eligible to apply for all graduate program capstones (i.e., theses (Plan A), comprehensive examinations (Plan B), special projects (Plan C), dissertations (Plan D), and course embedded special projects (Plan E)). Students choosing Plans A, C, D, or E may not apply until they complete 18 credits for programs with 30-35 credits, or 24 credits for programs with greater than 36 credits. Students choosing Plan B may not apply to take the Comprehensive Examination until they have completed 75% of course work. Exceptions may be granted with the recommendation of the advisor and permission of the Dean of Graduate Studies.

POLICY FOR RE-ENROLLING STUDENTS WHO HAVE BEEN DISMISSED passed on 3/30/06

Students who are dismissed from graduate study may request reenrollment upon attainment of a 3.00 (B) cumulative grade point average on the Central Connecticut State University graduate record. Forms for requesting file reenrollment are available in the Graduate Admissions Office, the Office of the School of Graduate Studies and at www.ccsu.edu/grad. Along with the reenrollment form to Graduate Admissions, the student must submit any additional materials that are required by the department for the department's review of the file. A department may also consider prior performance in the program when reviewing a student's file who has been formally dismissed by the School of Graduate Studies.

Admissions Requirements for New Sixth Year Program in Mathematics

Education Leadership Passed 2/23/06

Students for whom program is intended: mathematics teachers in grades K-12 who aspire to assume greater leadership responsibilities within their schools and districts, including but not limited to developing curriculum, providing professional development, serving as resource teachers, serving as department chair or department head, and serving as district-wide curriculum coordinators.

In addition to fulfillment of all requirements for admission to the School of Graduate Studies, candidates must also satisfy the following departmental requirements:

Master's degree, preferably in mathematics or mathematics education. (Applicants with master's degrees in other fields may be asked to complete additional courses with a minimum grade of B as a condition for admission.)

Minimum of three years experience teaching mathematics within grades K-12.

Praxis II (secondary mathematics) for applicants without secondary certification.

Submission of portfolio documenting teaching ability and other professional activities. (For a description of materials to be included in the portfolio, see the Mathematics Department website.)

Applicants will be expected to have passed STAT 453 or its equivalent with a B or higher (equivalency to be determined by the Chair of the Mathematics Department). Applicants who do not meet this requirement may be admitted on condition that they successfully complete STAT 453 within the first year.

Applicants who meet the above requirements will be invited to an interview with a committee of faculty from the Department of Mathematical Sciences.

Applicants are strongly encouraged to become certified as BEST mentors, if appropriate to current teaching position.

Students who are admitted to this sixth year program are guaranteed acceptance into the Department Chair Certification Track and may, upon completion of EDL 655 apply for candidacy for the Intermediate Administrator Track to the Department of Educational Leadership through the School of Graduate Studies.

Application deadline is March 1 for admission to program for summer matriculation. Applicants will be notified of decision regarding acceptance starting May 1.

For more information, contact the Department of Mathematical Sciences at 860-832-2835.

New M.A. in English Admissions Requirements Passed 3/30/06

To qualify for the Master of Arts degree program in English, an applicant must have a baccalaureate degree in English or American literature or a closely related field from an accredited college or university, or 30 hours of appropriate undergraduate course work in the discipline (as approved by departmental review). Additional undergraduate credits will be required of students who lack sufficient preparation in literature. Applicants must have a GPA of at least 3.0 on a four-point scale in both overall undergraduate course work and English courses. Conditional admission may be offered to students who do not meet all of these requirements. Applicants must also submit the following:

To the Graduate Admissions Office:

Graduate Application Form

Complete official undergraduate transcripts

Application fee

To the English Department (Attn. Chair, English Graduate Committee), at the same time that application materials are submitted to the Graduate Admissions Office:

Letter of application detailing reasons for wishing to pursue graduate study in English
Two letters of recommendation from individuals familiar with your academic or professional work

A writing sample of 10-15 pages showcasing your strongest analytical or critical writing about literature. Work written for previous courses is acceptable (indeed encouraged), but “creative” pieces (poetry, fiction, or memoir) are not appropriate.

No applications will be considered until all materials have been received. Applications will be evaluated by the department on an ongoing basis.