



TO: President Robert Aebersold
FROM: President of the University Senate

1. The attached motion of the University Senate, dealing with University Planning & Budget Committee is presented to you for your consideration. Two additional copies are included for your use.

2. This motion was adopted by the University Senate on 12-06-04

3. After considering this motion, please indicate your action on this form, and return it together with the original copy to the President of the University Senate.

4. Under the By-Laws of the University Senate, Section 3.8, the following schedule of action is to be observed.

a) By 12-16-04, Senate action reported to the President of University.
(Date)

(Within five school days of the session in which they are adopted).

b) By 12-26-04, President of the University to return the motion to the
(Date)

President of the Senate. (Within 10 school days of its receipt).

12-17-04
(Date)

W. Amund for President Graine
President, University Senate

ENDORSEMENT:

TO: President of the University Senate

FROM: President Robert Aebersold

1. Motion Approved X

2. Motion Disapproved _____
(Explanatory statement must be appended)

3. Action "is deferred" _____

4. Resolution Noted _____

5. Other _____

12-23-04
Date

Robert Aebersold
President

e University Planning & Budget Committee report (David Blitz)
The timetable for the University College proposal is available at

http://www.ccsu.edu/UPBC/Documents/Univeristy_College_Timetable.htm

The draft working paper will be released to the University community on December 16, 2004 (also to be posted on the UPBC web site at <http://www.ccsu.edu/UPBC/>)

The UPBC will discuss costing and other issues at its meeting on December 15, 2004.

A final discussion on the entire proposal will take place on February 16, 2005 that will incorporate the strategic plans from all the schools and overall effect on the university's budget.

A resolution from the UPBC will be presented to the Senate on March 7, 2005

Motion to approve the report

Abadiano/Osterreich; passed unanimously

TIME TABLE FOR UNIVERSITY COLLEGE PROPOSAL

Further to our discussion at UPBC yesterday, here is the process for the University College proposal:

phase	activity	responsible	Status	Deadline	Comment
1	Preparation of report by working group of UPBC	Steve Adair	Completed as of Nov. 15, on time	Nov. 15, 2004	Establishment of working group approved by Senate in Spring 2004
2	Discussion of report by UPBC	David Blitz	Presentation by working group to UPBC - Nov. 17; further discussion Dec. 1 for modifications	Dec. 1, 2004	a) merge option 2 into 1 as variant; b) modify mode of selection of advisory committee to chairs in proportion to courses offered by school; c) add diagram of links from UC to student service units
3	Revision of Report	Steve Adair	In progress, to be completed during 2nd week of Dec.	Dec. 13, 2004	Has to be circulated to UPBC members before Dec. 15 meeting
4	Presentation of Report on UPBC activity to Senate	David Blitz	At Senate meeting of Dec. 6	Dec. 6, 2004	Presentation to be general: resolution will be presented with a) who runs the proposed structure; b) its responsibilities and tasks; c) primary links to subunits and further links to student services; d) phases of implementation
5	Costing out of Proposal	Ellen Whitford David Blitz Paul Altieri	In process, for Dec. 15 meeting	Dec. 15, 2004	Cost of administrators, office, course sections, other units; with offsets.
6	Circulate Working/Discussion Paper to university community	Paul Altieri		Dec. 16, 2004	To inform faculty, staff and students of ideas being discussed; to counter rumors. Paper will be posted online and sent as email attachment to faculty.
7	Open Meetings	Steve Adair + working group		First two weeks of Feb., 2005	Two meetings, one for faculty and staff, one for students.
8	Final discussion at	David Blitz		Feb. 16, 2005	Finalize Resolution to be presented to Senate

	UPBC				
9a	Present Resolution to Senate	David Blitz, Steve Adair	Timetable confirmed with Tim Craine	March 7, 2005	Resolution will be relatively brief compared to working paper, setting out phase 1 of process (structure, officers, responsibilities, units, and links); note on further phases; costing out.
9b	Vote at Senate	David Blitz, Steve Adair		March 28, 2005	
10a	Communicate Resolution to Interim-President	Tim Craine		March 29, 2005	Assuming vote was taken on the 28th and no extension of debate.
10b	Communicate Proposal to President-Designate	Robert Aebersold as indicated in his presentation to the UPBC		April, 2005	To brief the president-designate and secure his cooperation in the proposal.

David Blitz