

TO: All members University Curriculum Committee; Department Chairs
FROM: Beth F. Merenstein, Chair, University Curriculum Committee
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SUBJECT: Agenda for 1st Round of Curriculum Meetings
DATE: 9/7/2016

This is the Primary agenda for the 1st round of University Curriculum Committee meetings for the academic year 2016-2017.

Please attend all subcommittees to which you are assigned (check membership and subcommittee assignments on the curriculum webpage by clicking on [Committee Membership](#)). Please remember that most members are assigned to two subcommittees. The schedule for this month is presented below, and the full schedule of meetings for the entire academic year can be found by clicking on [Committee Calendar](#).

Be aware: due to space restrictions on campus this year, some of the room assignments are forthcoming at this time. We expect to have them finalized by the second week of the semester.

Introductory Meeting	Full Curriculum Committee	Sep 7	3:15 PM	Vance 105
First Round Submission Deadline: Friday, Sept. 9*, noon * For School of Arts and Sciences, deadline for submission is 1 week earlier	SEPS Subcommittee	21-Sep	12:30 PM	SC, Camp 121
	Business Subcommittee	21-Sep	12:30 PM	TBA
	CLASS Subcommittee	21-Sep	3:15 PM	TBA
	SEST Subcommittee	22-Sep	12:15 PM	TBA
	Grad Curriculum Subcommittee	22-Sep	3:00 PM	Vance 106
	Gen Ed Subcommittee	28-Sep	3:15 PM	Vance 105
	Full Curriculum Committee	5-Oct	3:15 PM	Vance 105

Agenda:

- 1) Introductions
- 2) Each subcommittee (except for Grad Studies), must elect a Chair and Secretary for the 2016-2017 academic year
- 3) Briefing on general curriculum procedures for all new members, and review for returning members
- 4) Introduction to the new curriculum proposal system for all members
- 5) Any other business