

TO: Members of the Graduate Studies Curriculum Subcommittee  
 FROM: Carlotta Parr, Chair  
 832-3317; parrc@ccsu.edu  
 SUBJ: April 18, 2013, Meeting at 3:00 in the Student Center 13 SC Clock 134

Members in Attendance: Carlotta Parr, Chair (Music); Eric Leonidas (English); Bill Nelson (Special Education); Wu, Shuju (Computer Electronics and Graphics Tech); Mark Jackson (Chair, Curriculum Committee); Don Adams, (Rep. for Dean of Arts & Sciences); Paulette Lemma, Dean of Graduate Studies; Susan Seider, Chair of Graduate Studies Committee

## MINUTES

### I. Revised minutes of March 14, 2013 meeting: Approved

### II. Old Business:

- A. The committee **approved** the following **course revisions** from the **Educational Leadership and Educational Technology Department** (Ellen Chang, Representative). The course revisions are described below.

A. Educational Leadership & Educational Technology			
A.1	<b>Course revision</b> EDL 590 leaders as Learners: Educational leadership and Self-Assessment Prereq.: Admission to the Sixth Year Certificate program, or permission of department chair. Self-assessment of leadership. Discussion of self-awareness as the cornerstone of effective leadership. Exploration of State and national standards, learning and leading styles, the impact of cultural and experiential background, and values and beliefs concerning educational leadership. Spring, Summer. [GR]	APPROVED AS EDITED	SEPS, GR
A.2	<b>Course Revision:</b> <a href="#">EDL 605 Leadership in Teaching and Learning I</a> Change preqs to: Admission to the Sixth-Year Certificate program and EDL 590	APPROVED	SEPS, GR
A.3	<b>Course Revision:</b> <a href="#">EDL 610 School Leadership I</a> Change preqs to: Admission to the Sixth-Year Certificate program and EDL 590	APPROVED	SEPS, GR
A.4	<b>Course Revision:</b> <a href="#">EDL 615 Understanding External Environments of School</a> Change preqs to: Admission to the Sixth-Year Certificate program and EDL 590	APPROVED	SEPS, GR

- B. The committee **approved** the following **course additions**, and **program revision** from the **History Department** (Mark Jones, Representative). The changes are described below.

B. History			
B.1	<b>Course Addition:</b> <a href="#">HIST 502 Historiography (3 cr.)</a>	APPROVED AS AMENDED	GR, AS

<b>History (Cont'd)</b>			
<b>B.2</b>	<b>Course Addition:</b> <a href="#">HIST 530 Seminar in Ancient History</a> Amended: (approved by AS & GR) Change prereqs to: <b>Admission to the M.A. Program in History or Public History or permission of department chair</b> New proposed amendment: Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see</del> <b>or permission of the</b> department chair or M.A. coordinator <del>for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>GR, AS</b>
<b>B.3</b>	Program Revision <a href="#">MASTER OF ARTS IN HISTORY</a> Amendments: Add header: CORE (18 cr.) at 500 level Add Header: Electives Add: No more than 6 credits at the 400 level Add header: Capstone Change: program advisor to program coordinator	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>

### III. New Business:

<b>C. REPORT AND PROPOSAL FROM THE AD HOC COMMITTEE ON FOUR CREDIT COURSES</b>			
<b>C.1</b>	Mark is asking each subcommittee to review and comment on the report and proposal from the Ad Hoc Committee on Four Credit courses. ( <a href="#">see link</a> )		<b>AS, SEPS SET, BUS GR</b>

- D. The committee **approved** the following **course deletions, course additions, and program revision** from the **Educational Leadership and Educational Technology Department** (Ellen Chang, Representative). The specific items are described below.

<b>D. Educational Leadership</b>			
<b>D.1</b>	<b>Course Deletion:</b> <a href="#">EDL 551 Curriculum Leadership</a>	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>D.2</b>	<b>Course Deletion:</b> <a href="#">EDL 513 Supervision</a>	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>D.3</b>	<b>Course Addition:</b> <a href="#">EDL 520 Instructional Programs for Diverse Learners</a> Note: This should this be ED	<b>APPROVED AS REVISED</b>	<b>SEPS GR</b>
<b>D.4</b>	<b>Course Addition</b> <a href="#">EDL 524 Leadership and the Dynamics of Organizational Change</a>	<b>APPROVED</b>	<b>SEPS GR</b>
<b>D.5</b>	<b>Course Addition:</b> <a href="#">EDL 523 Collaboration, Coaching, and Instructional Leadership</a> Proposed prereq: Admission to the M.S. Educational Leadership or permission of the department chair	<b>APPROVED</b>	<b>SEPS GR</b>
<b>D.6</b>	<b>Course Addition:</b> ED 591 Curriculum, Instruction, and Assessment <b>I</b> Note: This should that "I"	<b>APPROVED AS REVISED</b>	<b>SEPS GR</b>
<b>D.7</b>	<b>Course Addition:</b> <a href="#">ED 592 Curriculum, Instruction, and Assessment II</a>	<b>APPROVED</b>	<b>SEPS GR</b>

<b>D. Educational Leadership (Cont'd)</b>			
<b>D.8</b>	<b>Course Addition:</b> <a href="#">EDT 540 Instructional Design &amp; Technology for Educators</a> Proposed prereq: Admission to the M.S. Educational Leadership or permission of the department chair <del>This course is a</del> Guided exploration of the systematic instructional design (ID) process and construction of ID projects typically found in school environments.	<b>APPROVED AS AMENDED</b>	<b>SEPS GR</b>
<b>D.9</b>	<b>Course Addition:</b> <a href="#">ED 515 Professional Ethics and Law for Teachers</a>	<b>APPROVED</b>	<b>SEPS GR</b>
<b>D.10</b>	<b>Program Revision:</b> MASTER OF SCIENCE IN EDUCATIONAL LEADERSHIP	<b>APPROVED</b>	<b>SEPS GR</b>

E. The committee **approved** the following **course revisions**, and **program revision** from the **History Department** (Mark Jones, Representative). The course revisions are described below.

<b>E. History</b>			
<b>E.1</b>	<b>Course Revision:</b> <a href="#">HIST 501 The Professional Historian</a> Proposed Desc.: This is a mandatory course for all MA History and MA Public History graduate students. <del>It and</del> should be taken within the first year of acceptance to the MA history and MA in public history these programs.	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.2</b>	<b>Course Revision:</b> <a href="#">HIST 540 Seminar in European History</a> Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS GR</b>
<b>E.3</b>	<b>Course Revision:</b> <a href="#">HIST 545 History of South Africa since 1900</a> Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS GR</b>
<b>E.4</b>	<b>Course Revision:</b> <a href="#">HIST 560 Seminar in American History</a> Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.5</b>	<b>Course Revision:</b> <a href="#">HIST 563 The Age of Jackson</a> Prerequisite or corequisite: History 501 or 502 History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.6</b>	<b>Course Revision:</b> <a href="#">HIST 565 Seminar in 17th- and 18th-Century America</a> Prerequisite or corequisite: History 501 or 502 History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.7</b>	<b>Course Revision:</b> <a href="#">HIST 566 Civil War and Reconstruction in the United States</a> Prerequisite or corequisite: History 501 or 502 History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.8</b>	<b>Course Revision:</b> <a href="#">HIST 571 History of Sex, Gender, and Health in Modern</a> Prerequisite or corequisite: History 501 or 502 History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.9</b>	<b>Course Revision:</b> <a href="#">HIST 580 Seminar in Non-Western History</a> Prerequisite or corequisite: History 501 or 502 History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>

<b>E. History (Cont'd)</b>			
<b>E.10</b>	<b>Course Revision:</b> <a href="#">HIST 583 Seminar in Latin American History</a> Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.11</b>	<b>Course Revision:</b> <a href="#">HIST 585 Modern World History</a> Prerequisite or corequisite: History 501 or 502, <del>If the student has not taken History 501 or 502, please see department chair or permission of the M.A coordinator for permission to enroll.</del>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>
<b>E.12</b>	<b>Program Revision:</b> <a href="#">MASTER OF ARTS IN HISTORY</a> Amendments: Add headers: CORE (18 cr.), ELECTIVES (6 cr.), CAPSTONE PROJECT: Plan C (3 cr.) Add: HIST 591: Topics--must be taken twice with different topics.	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>

F. The committee **approved** the following **course revision** from the **Art Department** (Jerry Jones, Representative). The course revision is described below.

<b>F. ART</b>			
<b>F.1</b>	<b>Course Revision:</b> <a href="#">ART 362 Sculpture III</a> Change number to ART 462 and add GR credit, <b>or permission of the department chair.</b>	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>

G. The committee **approved** the following **course revisions** from the **Computer Electronics & Graphics Technology Department** (Mark Jones, Representative). The course revisions are described below.

<b>G. Computer Electronics &amp; Graphics Technology</b>			
<b>G.1</b>	<b>Course Revision:</b> <a href="#">CET 453 Microcomputers</a> Microcontroller architecture including basic memory design, address decoding and internal register structure, and assembly language programming including addressing modes and instruction set. Laboratory work consists of programming and interfacing experiments. Projects focus on solving real world problems following a standard development process. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>
<b>G.2</b>	<b>Course Revision:</b> <a href="#">CET 443 Electronic Communications</a> Radio Frequency transmitting and receiving circuits, modulation and detection techniques, noise in circuits and systems, transmission lines, antennas analog and digital communications. Analysis and synthesis laboratory experiments emphasize building circuits, troubleshooting, and using instruments to measure quantities and observe phenomena. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>
<b>G.3</b>	<b>Course Revision:</b> <a href="#">CET 449 Advanced Networking</a> <del>4 credits, not 3</del> Major emphasis on switching and STP, VLANs and InterVLAN routing. Basic Wireless concepts and configuration. In-depth focus on WAN technology, theory and design including serial communication, HDLC, PPP, Frame Relay. Secure router management and ACL creation. Lab includes hands-on switching and routing configuration and troubleshooting Layer 2 and Layer 3 networking equipment and software. <b>Two</b> hours lecture and <b>three</b> hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>

<b>G. Computer Electronics &amp; Graphics Technology (Cont'd)</b>
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<b>G.4</b>	<b>Course Revision:</b> <a href="#">CET 466 Logic Design</a> Prereq: CET 363. Use of hardware design languages to implement digital design, including modular combinational circuits, flip-flops, latches, counter and synchronous sequential circuits in programmable devices such as FPGA. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>
<b>G.5</b>	<b>Course Revision:</b> <a href="#">GRT 442 Print Production</a> GRT 212 or permission of instructor Applied study of pre-production, production, and post-production in the printing industry. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>
<b>G.6</b>	<b>Course Revision:</b> <a href="#">GRT 462 Advanced Graphic Arts Techniques</a> GRT 442 or permission of instructor Integrated experience of advanced instruction in both flexo, offset and digital printing. Experiences will include advanced color work and direct to press operations. Cultural and historical aspects of graphic arts and industrial visitations. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>
<b>G.7</b>	<b>Course Revision:</b> <a href="#">GRT 472 Digital &amp; Film Photography</a> Principles of conventional and digital camera techniques. Includes camera handling, exposure, composition, developing, printing, and editing. Darkroom plans and equipment listings will be evaluated. Student must provide 35mm digital camera. Field trips to selected photography studios. Two hours lecture and three hours laboratory, course meets five hours per week.	<b>APPROVED</b>	<b>SET, GR</b>

- H. The **program revision** from the **Counseling and Family Therapy Department** (Cherie King, Representative) was approved at the Graduate Studies Committee on April 26, 2013.

<b>H. Counseling and Family Therapy</b>			
<b>H.1</b>	<b>Program Revision:</b> <a href="#">PROFESSIONAL AND REHABILITATION COUNSELING</a> Change program title: Professional Counseling Delete Rehabilitation from Rationale, and Learning Outcomes Deletion of words that start...."The curriculum and end with credentials as..." Correct wording is ...."becoming a licensed Professional Counselor (LPC) and Licensed Alcohol and Drug Counselors-(LADC). New language for Mental Health Track for those electing a thesis is at the bottom where CNSL 599 is noted. Students in the Mental Health track are required to take an additional 24 credits to equal 63 credits. Add "CNSL 505 Counseling and Human Development Across the Lifespan 3 or PSY 512 Developmental Psychology 3" to core All students are now at 60-63 credits.	<b>APPROVED AS AMENDED</b>	<b>AS, SEPS, GR</b>

- I. The committee **approved** the following **course revision** from the **Manufacturing and Construction Management Department** (Jacob Kovel, Representative). The course revision is described below.

<b>I. Manufacturing and Construction Management</b>			
<b>I.1</b>	<b>Course Revision:</b> <a href="#">CM 500 Fundamentals of Construction Management</a> Introduces fundamental aspects of construction management to students without formal construction management backgrounds. Emphasis on creating familiarity with all aspects of construction projects. Topics covered include planning, scheduling, estimating, organizational forms, contracts and risk management. <b>No credit for students admitted to the MS CM program.</b>	<b>APPROVED</b>	<b>SET, GR</b>

- J. The **course revisions** from the **Physics and Earth Sciences Department** (Jeffrey Thomas, Representative) were **approved** at the Graduate Studies Committee meeting held on April 25, 2013. The changes are as follows.

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<b>J. Physics and Earth Sciences</b>			
<b>J.1</b>	<b>Course Revision</b> <a href="#">SCI 420 History and Nature of Science</a> Change prereqs to: 60 credits or six science courses or permission by instructor Increase cycling from every other fall to every spring Delete Grad credit	<b>APPROVED</b>	<b>SEPS, AS, GR</b>
<b>J.2</b>	<b>Course Revision:</b> <a href="#">SCI 500 Science, Technology, and Society</a> Change title to: <b>SCI 500: STEM in Society</b> Inquiry into the nature and values of current science, technology, engineering, and math (STEM) issues and their implications for society.	<b>APPROVED AS AMENDED</b>	<b>AS, GR</b>

K. The committee **approved** the following **course revisions** from the **Special Education Department** (Bill Nelson, Representative). The course revisions are described below.

<b>K. Special Education</b>			
<b>K.1</b>	<b>Course Revision:</b> <a href="#">SPED 511 Behavioral/Emotional Disorders</a> SPED 315 or 501, admission to the School of Graduate Studies and admission to the Special Education program; or permission of the chair	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>K.2</b>	<b>Course Revision:</b> <a href="#">SPED 512 Learning Disabilities</a> Reduce credits from 3 to 2	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>K.3</b>	<b>Course Revision:</b> <a href="#">SPED 513 Developmental Disabilities</a> Reduce credits from 3 to 2 Examination of developmental disabilities including students with <b>intellectual disabilities</b> , pervasive developmental disorder, cerebral palsy, and other physical disabilities, with emphasis on current issues, classroom practices, and contemporary research (10 hours of off-campus field experience required).	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>K.4</b>	<b>Course Revision:</b> <a href="#">SPED 517 Instructional Methods for Students with Special</a> Change title to: Special Education Methods in Teaching Reading (K-12) RDG 503 or equivalent, SPED 515, 516; Coreq <b>SPED</b> 518 Methods in planning and implementing evidence-based reading instruction in K -12 settings for students with special needs (10 hours of off-campus field experience required).	<b>APPROVED AS EDITED</b>	<b>SEPS, GR</b>
<b>K.5</b>	<b>Course Revision:</b> <a href="#">SPED 518 Instructional Methods for Students with Special</a> Change title to: Special Education Methods in Teaching Writing (K-12) RDG 503, SPED 515, 516; Coreq 517 Methods in planning and implementing evidence-based writing instruction in K -12 settings for students with special needs (10 hours of off-campus field experience required).	<b>APPROVED</b>	<b>SEPS, GR</b>
<b>K.6</b>	<b>Course Revision:</b> <a href="#">SPED 519 Action Research in Special Education (Plan C)</a> Reduce credits from 3 to 2 Change title to: Special Education Methods in Content Area Instruction (K-12) RDG 503 or equivalent, SPED 515, SPED 516, SPED 517, and SPED 518. May be taken concurrently with SPED 517 and SPED 518. Methods in planning and implementing evidence-based content area instruction in K -12 settings for students with special needs (10 hours of off-campus field experience required).	<b>APPROVED</b>	<b>SEPS, GR</b>

**IV. Graduate Curriculum Committee Meetings 2013-2014 (ALL 3-4:30)**

- A. 9/19/2013 – CLOCK TOWER
- B. 10/17/2013 -- PHILBRICK
- C. 11/14/2013 -- CLOCK TOWER
- D. 02/20/2014 -- VANCE 106
- E. 03/13/2014 -- VANCE 106
- F. 04/17/2014 -- CLOCK TOWER