

# CONNECTICUT BOARD OF REGENTS FOR HIGHER EDUCATION

APPLICATION FOR ACREDITATION OF A LICENSED PROGRAM (Public Higher Education Institutions) - 01/20/12

## SECTION 1: GENERAL INFORMATION

|  |                   |   |                             |
|--|-------------------|---|-----------------------------|
| <b>Institution:</b>  |                   | <b>Date of Submission to BOR Office:</b>  |                             |
| Most Recent NEASC Institutional Accreditation Action and Date:   |                   |   |                             |
| <b>Program Characteristics</b><br>Name of Program:<br>Degree: Title of Award (e.g. Master of Arts)<br>Certificate: (specify type and level)<br>Date of Program Initiation:<br>Anticipated Date of First Graduation:<br>Modality of Program:    On ground    Online    Combined<br>If "Combined", % of fully online courses?<br>Total # Cr the Institution Requires to Award the Credential (i.e. include program credits, GenEd, other): |                   | <b>Program Credit Distribution</b><br># Cr in Program Core Courses:<br># Cr of Electives in the Field:<br># Cr of Free Electives:<br># Cr Special Requirements (include internship, etc.):<br><u>Total # Cr in the Program</u> (sum of all #Cr above):<br>From "Total # Cr in the Program" above, enter #Cr that are part of/belong in an already approved program(s) at the institution: |                             |
| CIP Code No.   | Title of CIP Code |   |                             |
| Institution's Unit (e.g. School of Business) and Location (e.g. main campus) Offering the Program:   |                   |   |                             |
| Program Accreditation: <ul style="list-style-type: none"><li>• If seeking specialized/professional/other accreditation, name of agency and intended year of review:</li><li>• If program prepares graduates eligibility to state/professional license, please identify:</li></ul> (As applicable, the documentation in this request should addresses the standards of the identified accrediting body or licensing agency)               |                   |   |                             |
| <b>Institutional Contact for this Proposal:</b>  |                   | <b>Title:</b>   | <b>Tel.:</b> <b>e-mail:</b> |

## BOR REVIEW STATUS (For Office Use Only - please leave blank)

|  |                   |
|--|-------------------|
| BOR Sequence Number (to be assigned):          |                   |
| Log of BOR Steps Towards Program Approval:     |                   |
| Nature and Resolution number for BOR Approval: | Date of Approval: |
| Conditions for Approval (if any)               |                   |

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**SECTION 2: UPDATE OF PROGRAM CHANGES AND ENROLLMENTS**

**Program Outline** (Please provide a narrative summary of program requirements as licensed, including total number of credits for the degree, special admission requirements, capstone or special project requirements, etc. Indicate any requirements and arrangements for clinical affiliations, internships, and practical or work experience.) : *"The Finance Major entails 18 credits of Related Course requirements from a range of disciplines (6 credits of which apply to the Liberal Arts Core (LAC), or institution's GenEd program), 24 credits of courses in Business (3 credits of which apply to the LAC/GenEd), 18 credits of coursework in Finance (including a 6-credit internship), and 9 elective credits from a list that includes courses in Economics, Finance, and Business. Students must take a minimum of 24 credits of coursework for the major at the institution and must maintain a GPA of 2.5."*

**Curricular and Other Program Changes** (Please described any changes in curriculum, admission and/or completion requirements, program administration, faculty, and resources, or any other significant changes since the time of its licensure approval). If needed, to provide details on curricular changes, please complete the table on the next page)

**Compliance with Special Requirements Given at the time of Program Licensure** (As applicable, please summarize how the program responded to requirements issued by the BOR, or BOGHE, at the time it was licensed. Include any attachments as necessary.)

**Other Narrative Background to be Considered Since Licensure Approval** (As needed, consider other changes such as program need and demand, transfer agreements developed, etc.)

**Enrollment and Credentialing Information** (From Resources and Cost Estimates MSEXcel spreadsheet, please copy and paste these information below)

| ACTUAL Enrollment                       | First Term Year 1 |           | First Term Year 2                        |           | First Term Year 3 |           |
|---|-------------------|-----------|--|-----------|-------------------|-----------|
|   | Full Time         | Part Time | Full Time                                | Part Time | Full Time         | Part Time |
| Internal Transfers                      |                   |           |  |           |                   |           |
| New Students                            |                   |           |  |           |                   |           |
| Returning Students                      |                   |           |  |           |                   |           |
| ACTUAL Headcount Enrollment             | 0                 | 0         | 0  | 0         | 0                 | 0         |
| <b>ACTUAL FTE per Year</b>              |                   |           |  |           |                   |           |
| <b>PROJECTED FTE (at Licensing)</b>     |                   |           |  |           |                   |           |
| <b>ACTUAL-PROJECTED</b>                 | 0                 |           | 0  |           | 0                 |           |
| <b>Size of First Credentialed Group</b> |                   |           | <b>Date of Award of First Credential</b> |           |                   |           |

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| Details of Curriculum Changes for a Licensed Program <i>(to be use as needed)</i>  |                     |               |        |   |        |        |
|--|---------------------|---------------|--------|---|--------|--------|
| Course Number and Name <sup>1</sup>  | L.O. # <sup>2</sup> | Pre-Requisite | Cr Hrs | Course Number and Name                    | L.O. # | Cr Hrs |
| <b>Program Core Courses</b>  |                     |               |        | <b>Other Related/Special Requirements</b> |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
| <b>Core Course Prerequisites</b>   |                     |               |        | <b>Elective Courses in the Field</b>      |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
|  |                     |               |        |   |        |        |
| <b>Total Other Credits Required to Issue Credential</b> <i>(e.g. GenEd/Liberal Arts Core/Liberal Ed Program)</i>   |                     |               |        |   |        |        |
| <b>Other Narrative Background Since Licensure Approval</b> <i>(As needed, consider other changes such as program need and demand, transfer agreements developed, etc.)</i> |                     |               |        |   |        |        |
| <b>Learning Outcomes - L.O.</b> <i>(Please list up to seven of the most important student learning outcomes for the program, and any changes introduced)</i>               |                     |               |        |   |        |        |
| 1.   |                     |               |        |   |        |        |
| 2.   |                     |               |        |   |        |        |
| 3.   |                     |               |        |   |        |        |
| 4.   |                     |               |        |   |        |        |
| 5.   |                     |               |        |   |        |        |
| 6.   |                     |               |        |   |        |        |
| 7.   |                     |               |        |   |        |        |

<sup>1</sup> Modify format as needed. Please use ~~Strikeout~~-text to indicate elimination and **Bold** text to mark the substitution.

<sup>2</sup> Learning Outcome

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## SECTION 3: ENROLLMENT, CREDENTIALLING AND FINANCIAL CONSIDERATIONS

### **Program Resources and Cost Estimates**

*(Please complete the enclosed Resources and Cost Estimates spreadsheet and provide a one-paragraph narrative below regarding the financial sustainability of the program)*